



## MINUTES

Board of Trustees Initial/Organization Board Meeting  
December 5, 2017 5:33 p.m., Room 5E100

Trustees: Julia Alleyne, Terry Coulthard, Barry Pervin, Rick Volpe, Kevin Collins; Marvin Zuker

Staff: Michael O’Keefe, Director  
Linda Ward, Principal; Alise Sanborn, Vice Principal; Terry Jakobsmeir

Holland Bloorview Kids  
Rehabilitation Hospital: Diane Savage (representing Julia Hanigsberg)

Regrets: Julia Hanigsberg, Helen Huang

Recorder: Elizabeth Lee

Presiding: Julia Alleyne, Chair

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### 1.0 CALL TO ORDER

The Chair called the meeting to order at 5:33 p.m. She began with the introduction of Elizabeth Lee in Human Resources and Diane Savage who represented Julia Hanigsberg on behalf of the hospital.

### REVIEW AND APPROVAL

Approval of the Agenda for the Organizational Board Meeting of December 5, 2017

### MOTION: Volpe/Collins

**THAT** the Agenda for the Organizational Board Meeting of December 5, 2017 be approved as presented with amendments.

**-MOTION CARRIED-**

## 2.0 ELECTIONS

### 2.1 Election of the Board Chair

J. Alleyne confirmed that she will be stepping down as Chair.

R. Volpe nominated B. Pervin to serve as Chair of the Board for 2018. M. Zuker seconded the nomination. B. Pervin accepted the nomination with the understanding that t.coulthard would serve as Vice-Chair and that they would work together. Discussion ensued.

There were no further nominations

**Barry Pervin was declared Chair of the Board of Trustees for 2018.**

### 2.2 Election of the Board Vice-Chair

M. Zuker nominated T. Coulthard to serve as Vice-Chair of the Board of Trustees for 2018. r.volpe seconded the nomination.

There were no further nominations

**T.Coulthard was declared Vice-Chair of the Board of Trustees for 2018.**

### 2.3 Election of Chair of Finance and Audit Committee

R. Volpe nominated K. Collins to serve as Chair of the Finance and Audit Committee for 2018. M. Zuker seconded the nomination.

There were no further nominations

**Kevin Collins was declared Chair of the Finance and Audit Committee for 2018.**

### 2.4 Transfer of the Gavel and Chairs Remarks

J. Alleyne transferred the gavel to B. Pervin, Chair.

## 3.0 REPORTS

The Chair reviewed the 2018 meeting schedule from the Director that was circulated to the Board and asked if there were any issues with the proposed dates. July 10,2018 is a potential meeting date but will probably only be necessary if the Board budget is not passed by June 12, 2018 meeting.

A change was proposed for the September 2018 Board Meeting date to September 4<sup>th</sup> to accommodate a religious holiday. The Board agreed to this change.

**MOTION: Alleyne/Coulthard**

**THAT** the meeting schedule for 2018 be approved as adjusted.

**-MOTION CARRIED -**

**4.0 FINANCE**

**MOTION: Collins/Volpe**

**THAT** the firm KPMG be approved as the Financial Auditors for the 2018 Audit.

**-MOTION CARRIED -**

**5.0 OTHER BUSINESS**

Committees Representatives to be decided by the Chair of the Board.

**6.0 CORRESPONDENCE - None**

**7.0 ADJOURNMENT**

**MOTION: Coulthard/Collins**

**THAT** the Initial/Organizational Meeting be adjourned at 6:09 p.m.

**-MOTION CARRIED-**