



MINUTES

Board of Trustees Public Meeting
August 9, 2016, 6:30 p.m., Room 5E100

Trustees: Rachee Allen, Kevin Collins, Terry Coulthard, Barry Pervin,
Rick Volpe, Marvin Zuker
Julia Alleyne, (via teleconference)

Staff: Michael O’Keefe, Director
Linda Ward, Principal; Deanne Cape, Vice Principal

Holland Bloorview Kids
Rehabilitation Hospital: Lynda Torneck

Regrets: Julia Hanigsberg

Recorder: Linda Ward

Presiding: Rachee Allen, Chair

Oaths and Declaration –R. Allen, K. Collins, T. Coulthard, R. Volpe and M. Zuker made the required declaration and oath of allegiance and then signed the required forms which were then witnessed by M. O’Keefe as Secretary of the Board.

1. CALL TO ORDER

Chair R. Allen called the meeting to order at 6:45 p.m.

2. REVIEW AND APPROVAL

2.1 The Agenda for the Public Meeting of August 9, 2016 was reviewed.

MOTION: Coulthard /Collins

THAT the numbering of items on the Agenda be corrected from 8.0 onward.

– MOTION CARRIED –

MOTION: Pervin/Collins

Amendment to the agenda: that item 9.2 be deferred.

– MOTION CARRIED –

Approval of the Agenda for the Public Meeting of August 9, 2016 as amended.

-CONSENSUS-

3. TRUSTEE DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. DELEGATIONS

There were no delegations.

5. ACTION/INFORMATION/ACTION ITEMS

MOTION: Coulthard/Zuker

THAT the Board move to the In Camera portion of the meeting.

- MOTION CARRIED –

6.0 MOTIONS ARISING FROM IN-CAMERA SESSION

MOTION: Coulthard/Volpe

Whereas the Board has received and considered legal advice, be it resolved, that all motions previously adopted by the Bloorview School Authority Board of Trustees and its committees since the appointment of the Board on or about March 1, 2015 hereby be adopted and confirmed.

- MOTION CARRIED –

7. O HOLLAND BLOORVIEW UPDATE

A report was not presented at this time.

8.0 REPORTS

8.1 Principal's Report

L. Ward responded to questions arising from the Principal's report that was circulated.

8.2 Director's Report

OESC is available to provide governance training session for the trustees. The recommendation is for two evening sessions to be scheduled rather than one long day. Dates and times will be determined.

Hopefully one session can be scheduled before the end of August.

Trustees requested that a needs assessment be conducted as a first step in the process. The Director responded that this has already been discussed with the OESC representative.

9.0 ACTION/INFORMATION ITEMS

9.1 Policy Development

MOTION: Coulthard/Zuker

THAT the Bloorivew School Authority Board approve the policy entitled Policy Development and Review and the accompanying procedures as amended.

– **MOTION CARRIED** –

9.2 Policy and By Law changes

Deferred

9.3 Legal RFP

M. O’Keefe reported that we have received approximately 12 RFPs for legal services. The process started on May 13, 2016. The RFP policy that was approved in April stated that an evaluation committee will meet to prepare a short list. Criteria and weighting were given as part of RFP process. However due to questions from the Chair process put on hold. Need to know the will of the Board.

R. Allen asked how do we decide? All applicants have essentially the same skills – what criteria is the best? Need a group to provide input on criteria and weighting.

Discussion ensued.

MOTION: Volpe

THAT the RFP selection committee will be the Chair, Vice Chair and Director of Education.

No seconder for motion.

– **MOTION LOST**–

Discussion continued.

MOTION: Pervin/Volpe

THAT Bloorivew School Authority establish a committee of two trustees and the Director to complete the RFP process: review proposals, present a short list to the Board with a recommendation regarding next steps by the next full meeting of the Board.

- **MOTION CARRIED** –

9.4 STRATEGIC PLAN

Discussion regarding the process and content of the strategic plan survey and next steps.

MOTION: Pervin/Collins

THAT the Board agrees to review and revise the existing Strategic Plan survey and bring forward specific wording changes to T. Coulthard. The revised survey will be sent to M. O’Keefe and trustees. Once approved L. Ward will format the survey that will be sent to all stakeholders.

- **MOTION CARRIED** -

10.0 FINANCE

10.1 Budget 2016-17

K. Collins provided an overview of the budget. Finance and Audit Committee was not able to meet. A draft budget was submitted to the Ministry. Discussion ensued.

MOTION: Collins/Volpe

THAT the Bloorview School Authority approve the 2016-2017 budget in the amount of \$6,677,632.00

- **MOTION CARRIED** -

10.2 Commitment of reserve funds to Playground redevelopment project

Discussion ensued regarding the \$100,000.00 recommendation. Trustees in full favour of improving the playground in order to provide a positive playground experience for the population. However, there is a need for documentation for fiscal responsibility.

Refer the report to the playground committee for further consideration. Playground Committee will include a trustee. R. Volpe was appointed to the Playground Committee.

11. TRUSTEE ENQUIRIES

In response to a trustee enquiry, L. Ward indicated that the results of the school climate survey would be shared at the September Board meeting.

In response to a trustee enquiry, L. Ward indicated that have TPA’s have been sent to TDSB.

In response to a trustee enquiry, M. O’Keefe indicated that the letter to ADM will be composed and then sent by R. Allen.

In response to a trustee enquiry, M.O’Keefe responded that indicated that the secondment agreement is still under negotiation with the Union.

In response to a trustee enquiry and discussion, the following motion was proposed

MOTION: Volpe/Zuker

THAT the Board establish an ad-hoc committee to review, develop and articulate a Bursary policy. The committee will include graduates, trustees, HBKRH representatives, school staff and others.

-Motion carried –

K. Collins was appointed Board representative for the Bursary committee.

12. ITEMS OF INTEREST

There were no items to report.

13. CORRESPONDENCE

- 13.1 Notes from Section 68 AGM presentation distributed in Board package.
- 13.2 Policy/Procedure Matching Chart distributed in Board package.

14. NEXT MEETINGS

Tuesday September 27th at 6:30 p.m.
Tuesday November 1st at 6:30 p.m.
Tuesday December 6th at 6:30 p.m.

*Meetings scheduled for September 6th and October 4th were cancelled.

15 IN CAMERA

6. ADJOURNMENT

MOTION: Coulthard/Pervin

THAT the Public Meeting be adjourned at 9:35p.m.

-Motion carried –