



MINUTES

Board of Trustees Regular Public Meeting

December 8, 2020 5:30 p.m.

Trustees: Julia Alleyne, Kevin Collins, Arnie Hochman, Helen Huang, Barry Pervin, Nicole Thomson, Rick Volpe

Staff: Michael O’Keefe, Supervisory Office; Sarah Nauman, Principal; Robin White, Vice- Principal; Terry Jakobsmeier

Holland Bloorview Kids Rehabilitation Hospital: Stewart Wong

Guests:

Regrets:

Recorder: Nadine Soteldo

Presiding: Julia Alleyne, Chair

Location: Zoom

1. CALL TO ORDER

The Chair called the meeting to order at 5:30 PM

2. REVIEW AND APPROVAL

2.1 Approval of the Agenda for the Regular Public Meeting of December 8, 2020

MOTION: Pervin/Volpe

THAT the Agenda for the Regular Public Meeting of December 8, 2020 be approved as presented.

-MOTION CARRIED-

2.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of September 15, 2020

MOTION: Collins/Thomson

THAT the Minutes for the Board of Trustee Regular Public Meeting of September 15, 2020 be approved as presented.

-MOTION CARRIED-

3. TRUSTEE DECLARATION OF CONFLICT OF INTEREST - None

4. DELEGATIONS - None

5. UPDATES

5.1 HOLLAND BLOORVIEW (S. Wong)

HBKR was in the news today. S. Wong shared that the impact of the pandemic has been increased waitlists among other things.

The Playground opening video was a success and this great milestone has been achieved

The School and Hospital work closely together when there is a COVID case.... information flows, contact tracing is conducted and IPAC is involved.

As is also shared on the Principal report, the Covid assessment center is opening at HBKRH for HBKR clients only (pilot). For the first 2 days this is only HB affiliated clients. Next week it will be open to the clients' community

S. Wong shared that to his knowledge this is the only centre available. Chair inquired if this is something that can be shared with other Section 68 schools.

Discussion ensued.

5.2 PRINCIPAL'S REPORT (S. Nauman)

Vice-Principal Robin White reported on behalf of Principal

The timing of Covid assessment center is perfect, with the recent case as shared on Principal's report.

The virtual award assembly took place today. Appreciation expressed to the committee for making this happen virtually. Family members of the children attended

The admission process for next school year has begun. The revised application was posted on the website and the process is on track.

Chair recognized that 90% of students return this school year and VP mentioned that it was due to communication, process and protocols implemented, low numbers per class and the reassurances given to parents.

Discussion ensued.

5.3 SUPERVISORY OFFICER'S REPORT (M. O'Keefe)

Emphasis was given to the great work that Sarah and Robin and whole staff have done in running the school and dealing with a couple of incidents that had happened. There has been great collaboration with the hospital.

With regards to the playground there are few little adjustments still being made to accommodate concerns that come forward

The Ministry has yet to approve the budget. There have been lots of questions and calls with Finance manager to address questions and concerns from the Ministry.

Discussion ensued

6. ACTION/INFORMATION ITEMS

6.1 Committee reports/matters

(1) Policy Committee – Board Report

MOTION: Huang/Thomson

That the Board approve the revised policy GOV 009 – Confidentiality for Staff and Volunteers.

That That the Board approve the revised policy SHSM 003- Code of Conduct

That That the Board approve the revised procedure ST #3 – Student Personal Electronic Device (BYOD).

That That the Board approve the revised procedure EQ #12 – Accessibility Standards – Training.

That That the Board approve the deletion of Procedure MM #6 Student Oxygen/Suction Outlets.

-MOTIONS CARRIED-

The draft terms of reference for the committee include the by law review. The committee recognizes that this may be an area that the Governance and Nominating committee may consider as their mandate.

The Board is responsible for the annual review of Board policies. Over the last year and a half most policies have been reviewed in detail. However, it is not feasible to conduct that level of detail every year. Instead, a plan of oversight has been developed so that, going forward, an annual analysis will be conducted and documented.

Each policy would also be reviewed in detail at a minimum every 5 years, in addition to the annual review.

Discussion ensued

The Chair suggested not to vote on the Terms of Reference at this time and that they be brought back to the committee for further consideration.

(2) Governance and Nomination Committee

The Committee has developed draft terms of reference to be brought forward in the New Year.

(3) Finance and Audit Committee – Board Report

Included in the Board agenda package are the Audited financial statements and findings. The committee met with the auditors. The committee has reviewed financial statements.

MOTION: Huang/Pervin

That the 2019-2020 audited financial statements be approved as presented.

- **Motion carried**

The committee also reviewed the draft terms of reference.

(4) Playground Committee – Committee mandate has been completed

Operations have been handed over to the Hospital and the school to manage

(5) Bursary committee – No Report

Kevin Collins reminded the board that funding has been depleted for one of the scholarships (Willy Watson) and the other bursary is also short of funds from the normal source.

This will be a topic of conversation at the next meeting in the New Year.

(6) License and Services Committee – Committee Mandate completed

Thanks were expressed to members (current and past) of the committee.

The Hospital and school staff will manage the agreement on the day-to-day basis.

7. TRUSTEE ENQUIRIES - none

8. ITEMS OF INTEREST

a) Action After Board (Sept 15, 2020)

One outstanding item to be discussed in camera

b) Information emails to Board members (e.g., COVID case, playground pictures)

Discussion occurred regarding the balance of informing board member about various matters some of which are publicly available.

The S.O will use his discretion to communicate with the board issues related to information related to their roles and responsibilities.

Members of board expressed concern about their oversight responsibilities and that they want to ensure they receive all critical information. SO will forward to Board members messages which are sent to families.

9. CORRESPONDENCE- None

10. IN CAMERA

The Board resolved to In-Camera at 7:25 PM

The Board returned from In-Camera at 8:45 PM

11. PENDING ITEMS

12. NEXT MEETING - TBD

13. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA

14. ADJOURNMENT

MOTION: Thomson/Pervin

THAT the Public Meeting be adjourned at 8: **45 PM**

-MOTION CARRIED-