



## MINUTES

Board of Trustees Regular Public Meeting  
June 2, 2020 5:30 p.m.

<b><u>Trustees:</u></b>	Julia Alleyne, Kevin Collins, Arnie Hochman, Helen Huang, Barry Pervin, Nicole Thomson Rick Volpe
<b><u>Staff:</u></b>	Michael O’Keefe, Director; Sarah Nauman, Principal; Robin White, Vice- Principal Terry Jakobsmeier
<b><u>Holland Bloorview Kids Rehabilitation Hospital:</u></b>	Stewart Wong
<b><u>Guests:</u></b>	
<b><u>Regrets:</u></b>	
<b><u>Recorder:</u></b>	Nadine Soteldo
<b><u>Presiding:</u></b>	Julia Alleyne, Chair
<b><u>Location:</u></b>	Teleconference (all)

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### 1. CALL TO ORDER

The Chair called the meeting to order at 5:30 PM

The Chair started the meeting recognizing the difficult times not only due to the pandemic but the tragedies in Canada and US regarding inequalities.

She recognized that prejudice and bias is recurring in our society and we have to take a part in acknowledging and stopping it.

She also acknowledged that we are protecting a vulnerable population who have often felt (and had) unjust prejudices. Our goal is to enhance the quality of life for our students.

She identified this is a wakeup call for any vulnerable population and that this framework cannot be ignored in light of what is being seen in the news and what we see in our lives.

### 2. REVIEW AND APPROVAL

#### 2.1 Approval of the Agenda for the Regular Public Meeting of June 2, 2020

**MOTION: Volpe/Thomson**

**THAT** the Agenda for the Regular Public Meeting of June 2, 2020 be approved as presented.

**-MOTION CARRIED-**

**2.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of April 14, 2020.**

**MOTION: Pervin/Collins**

**THAT** the Minutes for the Board of Trustee Regular Public Meeting of April 14, 2020 be approved as presented.

**-MOTION CARRIED-**

**3. TRUSTEE DECLARATION OF CONFLICT OF INTEREST**

The Chair reminded all that the opportunity for a declaration of conflict of interest is provided at every meeting to ensure transparency and that a written declaration is made once per year.

Arnie Hochman declared that his fiancé has accepted a position in BSA to teach.

Trustee Hochman has spoken to the Chair about this. A review of the bylaws and rules of order ensued. The determination was made that it is appropriate for Trustee Hochman to remain on the board and to declare a conflict of interest if there is a matter which constitutes an overall benefit to teaching staff.

The Director confirmed that if such a matter is on an upcoming agenda, he will convey to the member the potential conflict.

Principal indicated that the interview committee was not aware of this relationship when the interview was being conducted.

**4. DELEGATIONS - None**

**5. UPDATES**

**5.1 HOLLAND BLOORVIEW (S. Wong)**

S. Wong started by thanking the Chair for starting the meeting the way she did i.e. acknowledging the current situation and finding ways to take action.

S. Wong proceeded to communicate that the Hospital's main focus continues to be the pandemic. Masking policy and front door screenings continue.

The Hospital is looking at what the future would look like when the Provinces starts to open the economy.

S. Wong shared that there are different committees which are meeting separately and then all coming together to ensure all practices are in alignment and in conjunction with the provincial guidelines and partners. There is a lot of work and coordination. This has been the major focus.

S. Wong discussed the concept of continuity of care and how the hospital has increased the number virtual visits. In March and April, about 2,000 virtual visits occurred - more than where conducted in the previous 10 months.

The Chair asked if there are concerns about a second wave. S. Wong indicate that this is top of mind.

The Director inquired about virtual visits. S. Wong acknowledged that there are huge benefit in a world where physical distancing will be a reality for a while.

## **5.2 PRINCIPAL'S REPORT (S. Nauman)**

The Principal shared that staff continues to do an amazing job in providing learning for students and being responsible for families.

She communicated that a survey was sent to families to find out what is currently working and if needs are being met. Only about 16 families responded. The gap in therapy sessions was the only significant issue identified.

Due to redeployment, therapists are able to work more with students remotely and have now reached out to families to set up virtual therapy.

The parents who responded seem to be making use of what is being provided.

In addition to teaching, the packing of belongings is now being conducted. There is a good system in place to ensure safety of all - one staff per room allowed to pack. Belongings will be delivered to students' homes. Graduation bags are also being sent home.

Another committee has prepared "Welcome to Kindergarten" bags for all new registration.

A committee is working on a curb side volunteer appreciation week.

The Principal is working closely with the hospital to start considering what the next year will look like. The focus is now on PPE to be used and identifying what will be necessary.

The Chair asked if there are changes in waiting list.

It was confirmed that there are 2 students on the list but that the SK1 class may be reconfigured to accommodate more kids.

The Chair inquired if classes are held virtually would that change capacity? Principal said this has not been considered yet.

S. Wong asked if the MOE has touched on PPE in any context. Director indicated that the MOE is conducting a survey for potential needs. The Principal expressed concern that the standards of equipment on this list may be lower than the hospital's requirements.

## **5.3 DIRECTOR'S REPORT (M. O'Keefe)**

The Director reminded members of the board, that our start up issues and protocols will be more difficult and certainly different than other school boards (e.g. PPE, screening)

Director indicated that one of the main concerns is in relation to transportation. A huge issue may be the availability of bus drivers.

The Ministry has been publishing some documents in reference to Special Ed, assessment and reporting, and access to school. The Bloorview School plan is consistent with all of those documents and, in fact, goes above and beyond in some cases.

The Ministry had an initiative regarding redeployment of staff. We did not have any interest expressed by any of our staff.

The Ministry is also providing additional funding as additional work needs to be done over the summer.

Director recognized that an information meeting for the board might be advisable, to be held during the summer.

## 6. ACTION/INFORMATION ITEMS

### 6.1 Committee reports/matters

#### (1) Policy Committee

##### **Report – New and Revised Policy and Procedures**

##### **Motion: Thomson/Hochman**

**That** the Board approve the new policy SHSM 011 – Student Use of Service Animals in School and new procedure EQ #12 – Service Animal for Students as presented

**-MOTION CARRIED-**

##### **Motion: Collins/Huang**

**That** the Board approve the revised procedure OP #1 – Emergency Closure of School

**-MOTION CARRIED-**

#### (2) Finance and Audit Committee

##### **Report – Budget Approval 2020-2020**

The Chair of Finance and Audit confirmed that the Committee met on May 27, 2020.

Chair asked if payment for the outdoor learning space is included in the budget. Confirmation was provided that it is included.

##### **Motion: Collins/Pervin**

**That** the Bloorview School Authority Board approve the 2020-2021 budget, as presented, in the amount of \$7,780,188.00 pending any further Ministry direction regarding budget allocations.

**-MOTION CARRIED-**

**(3) Playground Committee – Verbal report**

An update on the process was provided by the Director.

A kick off meeting will be held on Friday June 5th. The company is working on a timeline to begin construction immediately and to have it all done before the opening of school in September.

The Landscape tender was pretty close to expectation. Overall procurement includes almost all that was requested.

A suggestion was made that 3 Items be adjusted so as to keep within the budget:

1. Shade – change the pergola to a sail type structure.
2. Reduce the scope of the combination storage and play hut
3. Add the activity centers later (maybe through donations)

The project is on track and is looking very much aligned with what we have planned.

Discussion ensued.

**(4) Bursary committee – Memo to be discussed in-camera as candidates have not been informed yet.**

The Bursary committee met and reviewed various applications from the candidates and selected the recipient of the three awards.

**(5) License and Services Committee – Verbal report**

Stewart and the Director continue to dialogue and are very close to reaching an agreement.

**7. TRUSTEE ENQUIRIES - none**

**8. ITEMS OF INTEREST**

**a) Action After Board (April 2020)**

1. Board retreat – postponed

The Chair inquired whether it should happen virtually. There was general agreement that the retreat should wait until September.

This item should come off the Action After Board list and be added to the September agenda.

**b) Governance Committee – Terms of Reference – B. Pervin**

The Director indicated that the bylaws will need to be altered if this is going to be a standing committee and it will need to be added as Item number 6 on each of the Board agendas.

The policy committee believes that If the Governance committee suggests changes to policies these changes should go through the policy committee since they have a good overall prospective.

The Chair recognized that the policy committee did not speak about overall terms of reference just addressed the interface with policy. Clearly, the governance committee would have additional responsibilities.

The Governance committee would determine the tools for evaluation.

The Chair confirmed that “Terms of reference” is the next step and these should be instituted with the bylaw change. Bylaws must be done before the process goes any further.

Discussion ensued.

**9. CORRESPONDENCE** - none

**10. IN CAMERA**

The Board resolved into in-camera at 6:54 PM

**11. PENDING ITEMS**

**12. NEXT MEETING - July 7, 2020 (if necessary), September 15, 2020**

Informational meeting for the Board regarding school status for reopening to be Aug 25, 2020, 5:30 PM

**13. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA**

**MOTION: Volpe/Collins**

**That** the Bloorview School Authority board ratify the local collective agreement reached with CUPE 4400.

**-MOTION CARRIED -**

**Motion: Collins/Huang**

**That** the Board accepts the Bursary committee selected recipients for 2020 awards.

**-MOTION CARRIED-**

**14. ADJOURNMENT**

**MOTION: Huang/Collins**

**THAT** the Public Meeting be adjourned at 8:41 p.m.

**-MOTION CARRIED-**