



MINUTES

Board of Trustees Regular Public Meeting
April 19, 2022 6:00 p.m.

Trustees: Julia Alleyne, Kevin Collins, Arnie Hochman, Helen Huang, Barry Pervin, Nicole Thomson, Rick Volpe

Staff: Michael O’Keefe, Supervisory Office; Sarah Nauman, Principal

**Holland Bloorview Kids
Rehabilitation Hospital:** Stewart Wong

Guests:

Regrets: Robin White; Terry Jakobsmeier

Recorder: Nadine Soteldo

Presiding: Helen Huang, Chair

Location:

1. (a) CALL TO ORDER / Land Acknowledgement

The Chair called the meeting to order at 6:02 PM and the Supervisory officer conducted the Land acknowledgement

(b) PRESENTATION – REVISED SPECIAL EDUCATION PLAN

Every year the Special Education plan is revised but this year S. Nauman had the opportunity to examine the plan while completing the Supervisory Officer’s course. While doing so, she was able to complete a thorough revision of the plan. Other board plans were examined and some ideas from those plans were incorporated into the BSA plan.

The draft of the Revised Special Education Plan was presented to Board members. All key stakeholders have reviewed the plan.

Discussion ensued. The plan will be brought back in June for formal approval.

The presentation slides will be shared with Board members.

2. REVIEW AND APPROVAL

2.1 Approval of the Agenda for the Regular Public Meeting of April 19, 2022

MOTION: Thomson/Hochman

THAT the Agenda for the Regular Public Meeting of April 19, 2022 be approved as presented.

-MOTION CARRIED-

2.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of February 15, 2022.

MOTION: Collins/Pervin

THAT the Minutes for the Board of Trustee Regular Public Meeting of February 15, 2022 be approved as amended to include the names of all the partner hospitals in the HBKRH project.

-MOTION CARRIED-

3. TRUSTEE DECLARATION OF CONFLICT OF INTEREST – None declared

4. DELEGATIONS - None

5. UPDATES

5.1 HOLLAND BLOORVIEW (S. Wong)

S. Wong shared that the hospital is facing staffing shortages of those who deal with Covid exposure and staff members with Covid itself. The hospital has weathered the storm pretty well overall.

The hospital continues having Covid Vaccination clinics. They started every 2 weeks but are now moved to monthly. They are working with the School Principal to communicate to the broader.

Masking mandates may be lifted in the general public but they will be maintained in the hospital. Senior staff are tracking closely to make the decision.

5.2 PRINCIPAL'S REPORT (S. Nauman)

The hospital numbers for Covid now include the school. We are no longer keeping track separately.

COVID is making staffing difficult once again. We are regularly having over 20% of staff absent, with numerous jobs unfilled daily.

Some of our classes are sent for isolation and we are still going with hospital mandates and protocols but having students needing to isolate has allowed us to keep the school open. At one point, we had three classes isolating which meant that gave us nine staff to reallocate to other places.

The admission process has been finished. We had 41 applicants for 22 places. All 22 people have accepted.

In our Leadership and Advocacy program, students decided to create buttons in support of Ukraine. The buttons were designed and made by our students and sold in conjunction with a bake sale. We raised over \$1000 for *UNICEF: Help, Hope and Healing for Ukrainian Children*.

One of our budget priorities this year was to start increasing the representation of the demographics of our kids in our classroom and library literature.

5.2 SUPERVISORY OFFICER'S REPORT (M. O'Keefe)

The Ministry of Education continues their regular teleconferences with Directors of Education (every second Thursday morning). The Minister resumed his calls on Mondays with Chairs and Directors but the call on April 19th was his last before the election.

Many school boards are pressing the government to allow mask mandates but the government has refused. Some may defy the government on this issue.

Multiple boards across the province report high absence rates among staff and students. Coupled with a shortage of supply staff, this has resulted in many unfilled positions every day. Every day several schools across the province revert to virtual learning because of staff shortages.

The AGM for Section 68 is virtual this year is to be held on the morning of the Friday May 13. The Chair indicated that she would attend.

6. ACTION/INFORMATION ITEMS

6.1 Committee reports/matters

(1) Policy Committee – No report

(2) Governance and Nomination Committee– No report

(3) Finance and Audit Committee – **Report deferred from February Meeting**

The committee does not meet again until June 1. K Collins shared that when Finance sends the breakdown of the checks and payments, he asks to be sent a copy of the invoice for review.

Finance continues to send the bank reconciliation statements at the end of the month. This shows the payments that are made without checks (i.e., through direct deposits.)

(4) Bursary Committee – **Verbal and written report**

The Bursary Committee met on April 18, 2022.

Various topics were discussed generating some ideas to modernize our approach to award funding including two recommendations for the board to consider.

The Whipper Billy Watson Scholarship has been depleted of funds. The committee determined that it has run its course and has been successfully completed.

The continuation of a program of support for post-secondary education is very much valued. The committee would like to streamline the process for applicants and concentrate on one application pool with multiple recipients.

The goal of the bursary program is to alleviate needs and eliminating barriers.

The Charitable Foundation of the Holland Bloorview Kids Rehabilitation Hospital has offered to enter a 50/50 cost sharing agreement to a maximum of \$4500.

Two main issues require decisions by the Board.

1. The committee looked at the terms of reference and are proposing that the board approve a change to the terms of reference to add some additional members to the committee.
2. A recommendation that some additional one- time funding from reserves be approved.

MOTION: Thomson/Alleyne

THAT That the Board approve the revision of Section #1 of the Terms of Reference of the Bursary Committee to read as follows:

The Bursary Committee shall be comprised of not less than three Trustees, a representative from the Holland Bloorview Kids Rehabilitation Hospital foundation and/or a past award recipient. Quorum shall consist of a majority of the members Committee. The members of the Committee are appointed by the Chair of the Board annually. Any Member may be removed or replaced at any time by the Board.

-MOTION CARRIED-

MOTION: Thomson/Volpe

THAT the Board approve the allocation of funds from reserves so as to maximize the Board's contribution for the 2022 year at \$4500.

-MOTION CARRIED-

(5) Research Ethics – Verbal report

The Committee met and developed series of questions to ask hospital research team. They will be providing answers as soon as possible.

6.2 Items for Discussion

(1) Special Education Plan – feedback was provided at the time of the presentation

(2) AODA update – Board report

The revised plan was shared with members. The purpose of this report is to seek approval from the Board for the updated Multi Year Accessibility Plan in accordance with AODA requirements.

The Multi Year Accessibility Plan (in accordance with the AODA) was approved by the Board in 2012. The Multi Year Plan must be updated periodically. It was confirmed that the new plan is in compliance with the Act

Discussion ensued

Motion: Volpe/Hochman

That the board approve the updated Multi Year Accessibility plan as presented

- **Motion carried –**

(3) Trustee Recruitment – Briefing Note

The Board has indicated a desire to have the trustee recruitment/selection process completed to the point of submitting a list of candidates to the Minister before the end of June or early July 2022.

Julia Alleyne is the only member who will not be returning. All other members have expressed their intention to re-apply.

The existing trustees have completed the skills matrix and the results have been tallied.

Members discussed the recruitment need at the board. It is now necessary to post the call for candidates in as many places as possible.

Discussing ensued

(4) Strategic Planning – Briefing Note

The Board has indicated a desire to commence the process of developing a Strategic Plan to serve for the next several years.

There are two key phases in the strategic planning process. First, consultation with the community of stakeholders and then, the consideration of all the input in the development of a plan.

The Chair stated that recruitment and strategic planning will be the main priority for the next few months.

It is recommended that since the present Board of Trustees is better positioned to understand the realities and needs of the Authority, both phases of the strategic planning process be completed before December 2022. It would seem that there is adequate time to complete the process within this time frame.

It is also recommended that a facilitator experienced in the education field, be contacted to lead the process. Trustees were asked to suggest possible candidates for this role (if known).

An Ad hoc committee of the Board Chair, Vice- Chair, one other trustee and the Supervisory Officer would conduct interviews (if necessary) to select the facilitator.

Discussion ensued

7. TRUSTEE ENQUIRIES - None

8. ITEMS OF INTEREST

- a) **Action After Board (Feb 2022)** – all items are completed or on-going

9. CORRESPONDENCE - None

10. IN CAMERA

- The In-Camera Meeting was called to order at 8:22 PM
- The Board returned from In-Camera at 8:50 PM

11. PENDING ITEMS - None

12. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA

No motions brought forward from In-camera

13. NEXT MEETINGS - June 14, September 28, December 6

K. Collins unavailable Sept 28

July 6th date proposed as a possible Special Board Meeting date – members to hold that date

14. ADJOURNMENT

MOTION: Hochman/Volpe

THAT the Public Meeting be adjourned at 8:54 PM

-MOTION CARRIED -