



MINUTES

Board of Trustees Regular Public Meeting
September 15, 2020 5:30 p.m.

<u>Trustees:</u>	Julia Alleyne, Arnie Hochman, Helen Huang, Barry Pervin, Nicole Thomson, Rick Volpe, Kevin Collins
<u>Staff:</u>	Michael O’Keefe, Director; Sarah Nauman, Principal; Robin White, Vice- Principal Terry Jakobsmeier
<u>Holland Bloorview Kids Rehabilitation Hospital:</u>	Stewart Wong
<u>Guests:</u>	Linda Trimble
<u>Regrets:</u>	
<u>Recorder:</u>	Nadine Soteldo
<u>Presiding:</u>	Julia Alleyne, Chair
<u>Location:</u>	Zoom

PRESENTATION – SARAH NAUMAN – NEW SCHOOL YEAR!!

Principal shared presentations posted on the School Website.

- “The Smile behind the mask”- displays pictures of all staff with and without masks.
- “Welcome to students” - a virtual tour of the school

Principal informed members of the board that all families received the video links in addition to phone calls with the information needed for the start of the school year.

Reopening Guide for staff - part 2 was explained by the Vice Principal. This guide includes more details in processes and bussing procedures in addition to new lunch procedures - Lunch time routine was revamped to ensure cohorts don’t mix. Updates regarding programing are part of this guide as well.

The Principal shared that there are 70 students enrolled for the new school year - 11 of these are remote learners. She communicated that all remote learners are connected to in-class so that part of the activities can be shared live with them.

Resources students started the week of September 8, 2020.

Director recognized the work done during the summer by the leadership team to have all the procedures and processes in place to ensure a successful reopening of school.

Discussing around the table about some of the process and measures adopted.

1. CALL TO ORDER

The Chair called the meeting to order at 5:50 PM

2. REVIEW AND APPROVAL

2.1 Approval of the Agenda for the Regular Public Meeting of September 15, 2020

MOTION: Thomson/Volpe

There was a request for an addition to the agenda under finance - to review additional budget request.

THAT the Agenda for the Regular Public Meeting of September 15, 2020 be approved as amended.

-MOTION CARRIED-

2.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of June 2, 2020.

MOTION: Thomson/Pervin

THAT the Minutes for the Board of Trustee Regular Regular Public Meeting of June 2, 2020 be approved as presented.

-MOTION CARRIED-

2.3 Approval of the Minutes for the Board of Trustees Regular Public Meeting of July 7, 2020.

MOTION: Hochman/Thomson

THAT the Minutes for the Board of Trustee Regular Public Meeting of July 7, 2020 be approved as presented.

-MOTION CARRIED-

3. TRUSTEE DECLARATION OF CONFLICT OF INTEREST - None

4. DELEGATIONS - None

5. UPDATES

5.1 HOLLAND BLOORVIEW (S. Wong)

S. Wong started by sharing that there is a ramp up of onsite service programs. Teams have been focused and successful in bringing people back on board.

S. Wong shared with members of the board that a couple of programs have been launched to encourage people to come back to the Hospital

- Accessible taxis – to make it easy for people to make it back

- A welcome desk was opened to help answer questions and navigate – the idea is for people to understand what is available

The Hospital has been watching the COVID numbers carefully and realizing that the numbers have increased the past few weeks but that they are prepared

In a non COVID update, S. Wong shared that the hospital has launched “Dear Everybody” - a national movement to end stigma and eliminate bias towards disability.

5.2 PRINCIPAL’S REPORT (S. Nauman) - PRESENTATION (ABOVE)

Presentation prior to the start of Public Meeting.

5.3 DIRECTOR’S REPORT (M. O’Keefe)

Chair noted that this needs to be change to S.O report

Director provided an update regarding the playground – rubber will be installed. Looking forward to occupancy for the upcoming weeks however there was a set back a few weeks due to water issues.

Director shared that the Ministry came to us after the Federal Government had announced funding for school but did not include Section 68. Director communicated that we are able to apply for some funds. Details to be shared during the finance section of this meeting.

The License and Services agreement has now been completed. Director proceeded to thank Steward Wong for a complete and signed agreement – which is in place now.

S. Wong expressed that he is pleased to celebrate milestones – playground and license and services agreement.

6. ACTION/INFORMATION ITEMS

6.1 Committee reports/matters

Director shared possible revisions to the bylaws and terms of references. Existing bylaws did not include all of the committees that we currently have. There are no term of references for the standing committees. The Director suggested revisions of the bylaws to include all the committees and to develop the terms of reference for the rest of the committees.

The idea is to take draft terms of references to the committees and bring them back to the Board.

Chair opened up the floor for discussion and noted this was not previously identified as action of items.

Chair proposed that maybe the board can start with timelines.

Discussing ensued

Each committee will have the responsibilities to do some due diligence.

Motion Thomson/Hochman

That That the board refer the potential revisions to the by-law and draft terms of reference to each of the appropriate committees for review and recommendations by December 2020 for board approval

- MOTION CARRIED -

Policy Committee – Meeting postponed

(1) Governance and Nomination Committee

Report – Committee Terms of Reference

(2) Finance and Audit Committee – Meeting Postponed

Director shared that based on Federal Government information additional funding has been requested from the Ministry

Director confirmed that the request is valid but would like to ensure that the Board was informed of those items before they are included in the budget.

Board has been informed the following amendments to the budget and has no objections

- \$29,000 for a Full time cleaning staff allocation to school (contracted with Holland Bloorview Kids Rehabilitation hospital)
- \$22600 for Occasional Teachers’ salaries and benefits for replacement for absences especially due to quarantining requirements
- \$10,000 for supply assistants’ salaries for replacement for absences especially due to quarantine requirements
- \$10,000 for remote learning cost (In case additional hardware and software is needed – tablets, software, etc)

(3) Playground Committee – Verbal report

No additional information from the committee.

Director reminded the Board that all committees are dissolved in December. There is no need for the committee to meet.

Chair proposed that a “Thank you” should go out for the member of committee once that committee is dissolved in December.

(4) Bursary committee – No Report

(5) License and Services Committee

- Final agreement included in the agenda package.

7. TRUSTEE ENQUIRIES - none

8. ITEMS OF INTEREST

- Action After Board (June 2, 2020)** – no comments
- Voting delegates – OPSBA AGM**
Rick delegated for BSA. Karen remain for Sec. 68 schools Helen alternate for Rick
- Board Retreat**
Chair asked members of the committee to see how they can make this virtually.

9. CORRESPONDENCE - none

10. IN CAMERA

The In-Camera Meeting was called to order at 7:00 PM

11. PENDING ITEMS

12. NEXT MEETING - November 10, 2020

13. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA

Motion: Hochman/Pervin

That the Board approved the Supervisory Officer contract with such amendments if any approved by the Chair

-MOTION CARRIED –

14. ADJOURNMENT

MOTION: Huang/Thomson

THAT the Public Meeting be adjourned at 8:27 PM

-MOTION CARRIED-