



MINUTES

Board of Trustees Regular Public Meeting
December 10, 2019 5:30 p.m. Room 1W135

<u>Trustees:</u>	Julia Alleyne, Kevin Collins, Helen Huang, Barry Pervin, Nicole Thomson Rick Volpe
<u>Staff:</u>	Michael O'Keefe, Director; Linda Ward, Principal; Robin White, Vice Principal; Terry Jakobsmeier
<u>Holland Bloorview Kids Rehabilitation Hospital:</u>	Stewart Wong
<u>Guests:</u>	
<u>Regrets:</u>	Julia Hanigsberg
<u>Recorder:</u>	Elizabeth Lee
<u>Presiding:</u>	Julia Alleyne, Chair

1. CALL TO ORDER

The Chair called the meeting to order at 5:30 p.m.

2. REVIEW AND APPROVAL

2.1 Approval of the Agenda for the Regular Public Meeting of December 10, 2019

MOTION: Thomson/Huang

THAT the Agenda for the Regular Public Meeting of December 10, 2019 be approved as presented.

-MOTION CARRIED-

2.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of November 19, 2019

MOTION: Volpe/Collins

THAT the Agenda for the Minutes for the Board of Trustees Regular Public Meeting of November 19, 2019 be approved as presented.

-MOTION CARRIED-

3. TRUSTEE DECLARATION OF CONFLICT OF INTEREST - None

4. DELEGATIONS - None

5. UPDATES

5.1 HOLLAND BLOORVIEW (S. Wong)

S. Wong provided a hospital report that was distributed. S. Wong highlighted the Holland Bloorview Patient Safety Week with the theme, “conquering silence to speak up for safety”, which relates to the hospital, the patients, and staff safety. S. Wong also spoke about the Accreditation of Medication Management by the Ontario College of Pharmacists, which the hospital passed with flying colours. The hospital advisor recognized the best practices in medication management and continuous improvement at HBKRH. Discussion ensued.

5.2 PRINCIPAL’S REPORT (L. Ward)

The Principal’s report was distributed. L. Ward thanked the Board as it was a difficult Monday for everyone at the school. It is hard to express our loss because it was an emotional day but staff pulled together, helped and supported one another including the affected family. The Authority will reach out to family in a few days to see how the school can best support the family.

L. Ward also shared that today was the Awards Assembly, celebrating the students with their families. It is a special day as it allows the children to recognize that their peers have done something special.

L. Ward shared some photos for the professional development day on Friday, December 6th at the school. The focus was an extension from the conference at the Niagara School; they came to our school to conduct a workshop with the support staff on how visuals can be applied to our school and how to engineer it to our environment for our students.

Discussion ensued.

L. Ward reminded all that the Winter Concert will be starting at 1:30pm on Thursday, December 19th. There will be a social tea before the assembly at 12:30 am in the foyer with the school council and volunteers; Trustees are always welcome.

5.3 DIRECTOR’S REPORT (M. O’Keefe)

The Director’s report was distributed. The Director shared some updates regarding the teacher strikes since the Director’s Report came out. OSSTF will be on a one-day strike on December 11th and ETFO have increased their parameters for work-to-rule. In both cases the Authority has been exempted. The Director also briefed the Board about the Principal’s interviews. Lastly, there has been an agreement reached between the government and non-CUPE staff support workers; the Authority is not affected unless the latest agreement also benefits CUPE staff as there is a “me too” clause with other support worker unions.

Discussion ensued.

6. ACTION/INFORMATION ITEMS

6.1 Committee reports/matters

(1) Policy Committee

The Director stated that when the Board approved SHSM 014, the policy also provided all elements necessary for compliance to the policies SHSM 011, SHSM 012, SHSM 013 since it covers all medical conditions. As it is not good practice to have two policies that address the same issues, the Director recommended the deletion of the redundant policies.

Report – Deletion of Policies

MOTION: Thomson/Collins

THAT the Board approve the deletion of Policies SHSM011 – Concussions, SHSM012 – Anaphylactic Reactions, and SHSM013 – Ensuring an Asthma Free School to be replaced with Policy SHSM 014 - Prevalent Medical Conditions.

-CONSENSUS-

(2) Finance and Audit Committee

Board Report – Audited financial Statements

The audited financial statements were distributed to the Board for review. K. Collins reported that the finance committee reviewed the findings with KPMG auditors. The purpose of the report is to make recommendations based on the audit.

Discussion ensued.

MOTION: Volpe/Huang

THAT the Board approve the audited financial statements prepared by KPMG Auditors be approved as presented.

-MOTION CARRIED-

(3) Playground Committee – No Report

The Director shared that information regarding costing of the playground has not been received yet so we are looking into January 2020. S. Wong said that the site plan approval did not go to the City as we were waiting for the costing as the next step. This may take place in January.

(4) Bursary committee – No Report

The Director stated that based on the formation of the committees that will be established in the Organizational Meeting, he recommended having a meeting with the Bursary committee in early to mid-January to review and establish the criteria and application process.

L. Ward also reminded trustees that the deadline for the bursary submissions is usually around the end of April or May.

(5) Discipline Committee – No report

(6) License and Services Committee – No report

7. TRUSTEE ENQUIRIES - None

8. ITEMS OF INTEREST

- **Action After Board (Nov 19, 2019)**

The Director stated that License and Services Committee did meet and he will provide further information in the In-Camera meeting and provide an update to S. Wong the following day.

The Chair confirmed with K. Collins and N. Thomson that they are still available for the Section 68 AGM.

- **Notes from PD discussion**

The Chair and Director reviewed the ideas that were discussed regarding PD in the November meeting and decided on the highest priority to set a plan in motion. Discussion ensued regarding using the funds for individuals PD and Board initiatives. The Board agreed that a retreat, outside of the Board meetings, would be beneficial. K. Collins, H. Huang, and the Director will put together information and bring it forward to the Board in the January meeting, with some information from N. Thomson and A. Hochman. Further discussion ensued regarding the review of strategic planning.

9. CORRESPONDENCE - None

10. IN CAMERA

The In-Camera Meeting was called to order at 6:10 p.m.

11. PENDING ITEMS- None

12. NEXT MEETINGS - January 14, 2020

13. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA

14. ADJOURNMENT

MOTION: Huang/Collins

THAT the Public Meeting be adjourned at 8:09 p.m.

-MOTION CARRIED-