



MINUTES

Board of Trustees Regular Public Meeting
June 11, 2019 5:30 p.m. 1W165

<u>Trustees:</u>	Julia Alleyne, Kevin Collins, Barry Pervin, Nicole Thomson, Rick Volpe
<u>Staff:</u>	Michael O’Keefe, Director; Linda Ward, Principal; Robin White, Vice Principal; Terry Jakobsmeier
<u>Holland Bloorview Kids Rehabilitation Hospital:</u>	Stewart Wong
<u>Guests:</u>	
<u>Regrets:</u>	Julia Hanigsberg, Helen Huang
<u>Recorder:</u>	Elizabeth Lee
<u>Presiding:</u>	Julia Alleyne, Chair

1. CALL TO ORDER

The Chair called the meeting to order at 6:04 p.m.

2. PRESENTATION - Special Education Plan (Kathryn Marcus)

Linda Ward introduced Kathryn Marcus, who is the Program and Services Coordinator at Bloorview School. Kathryn plays a significant role in student transitioning to other schools from Bloorview School.

Kathryn shared the updates to the special education plan at Bloorview and province-wide.

3. REVIEW AND APPROVAL

3.1 Approval of the Agenda for the Regular Public Meeting of June 11, 2019

MOTION: Volpe/Pervin

THAT the Agenda for the Regular Public Meeting of June 11, 2019 be approved as presented.

-MOTION CARRIED-

3.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of April 16, 2019

MOTION: Collins/Thomson

THAT the minutes for the Regular Public Meeting of April 16, 2019 be approved as presented.

-MOTION CARRIED-

4. TRUSTEE DECLARATION OF CONFLICT OF INTEREST- None

5. DELEGATIONS - None

6. UPDATES

6.1 HOLLAND BLOORVIEW (S. Wong)

S. Wong provided a report regarding the two updated systems at Holland Bloorview Kids Rehabilitation hospital. The electronic medical health record was updated and went live on June 1, 2019. The transition was smooth with ample training and user support available. The Meditech Expanse system was rebuilt from the ground up and enhance our ability to deliver quality, safe care.

The hospital is expanding their research institute and installing an MRI that will be located under the conference centre. It is part of the growth of the research team at Holland Bloorview Kids Rehabilitation Hospital. The construction is currently in process and the estimated completion date is in December. The MRI would be dedicated to research.

6.2 PRINCIPAL'S REPORT (L. Ward)

The Principal's report was distributed. The School Council picnic will be occurring June 12, 2019. Further, we had a successful welcome to the new Kindergarten students and families last week. The families have often frequented the hospital for clinical appointments to meet with therapists; this is the first opportunity for these students to come to visit our school. Parents came with the students and got to explore the Kindergarten classrooms and a number of staff members were able to speak to them and show them around the school.

L. Ward shared that there will be staffing changes in the upcoming school year. There will be teachers leaving to return to their home school and new teachers joining us on a secondment. L. Ward distributed the biographies of the new teachers and shared that they have diverse backgrounds from their different school settings. The new teachers all have a desire to work with children in a specialized setting and focus on how to support the children and team.

Recently we had a Professional Development day with the staff and we were able to connect with another branch of Ministry to come in to speak to our staff about how to communicate with people who are hard of seeing. Overall, there was a positive response and we hope to have them come in again in the following school year.

We continue to work with Zones of Regulations which has been very positively embraced by amongst parents, students and the staff. We have also launched our new school website which brings a more valuable connection to the public. We also now have over 500 followers on Twitter worldwide and even had the creator of the Zones of Regulations "like" our tweets.

L. Ward highlighted the partnership of our school and the hospital to display the art from Lorna's class. It is exciting for the students and the school to show how we integrate art into our program and being able to display their artwork beyond our school in front of the Family Resource Centre. Students are being empowered to teach others on how to create those paintings by running workshops.

L. Ward shared that the proposal for Council of Exceptional Children has been submitted. A presentation will be made at the Conference.

Lastly, L. Ward shared that we are all looking forward for the student graduations; the staff are all happy for students but they will all be missed.

Discussion ensued.

6.3 DIRECTOR'S REPORT (M. O'Keefe)

The Director's report was distributed. The Director shared that the central negotiations have begun with CUPE and ETFO. Discussion ensued.

The Director added that as part of the research conducted by the Chair, information was gathered regarding the number of school boards involved in transitions of students into or out of Bloorview. In the past year, Bloorview School staff have collaborated with 31 school boards in Ontario and 1 out of province for student transitions (on the resource side). Transitions are one of the major components of the work completed at the school.

The Director distributed the Confidentiality Policy and Conflict of Interest Policy to the Trustees for review.

Lastly, the Director congratulated the Principal, Vice Principal, and the team on the development and successful launch of the new Bloorview School website.

7. ACTION/INFORMATION ITEMS

7.1 Committee reports/matters

(1) Policy Committee

- **Report** – Revisions to Policy

The Chair stated that the revisions of the policies are usually a result of a change in legislation or incidents that require clarification of the policy.

B. Pervin suggested that for clarity of any changes, in future it would be helpful to highlight the changes using track changes.

The Policy Committee recommended eight revised policies and procedures for approval by the Board.

MOTION: Collins/Pervin

THAT the Board approve the revisions to Policies BF 006 – Capitalization Limits, BF 002 – Investment Policy, BF 004 – Use of Reserves, and Procedure BF 005 – Procurement as presented.

-MOTION CARRIED-

MOTION: Thomson/Volpe

THAT the Board approve the revised policy GOV 001 – Governance.

-MOTION CARRIED-

MOTION: Collins/Pervin

THAT the Board approve the revised policy GOV 003 – Confidentiality for Trustees as amended.

-MOTION CARRIED-

MOTION: Thomson/Volpe

THAT the Board approve the revised policy GOV 004 – Trustee Conflict of Interest as amended.

-MOTION CARRIED-

MOTION: Collins/Thomson

THAT the Board approve the revised procedure GOV 005 – Trustee Code of Conduct.

-MOTION CARRIED-

(2) Finance and Audit Committee

- **Report** – Budget approval
K. Collins elaborated on the budget presented and distributed to the Board. Overall the proposed budget has a slight increase of 1.1% from last year. Budget submission to the Ministry is due by July.

Discussion ensued.

MOTION: Collins/Pervin

THAT the Bloorview School Authority Board approve the 2019-2020 budget, as presented, in the amount of \$7,810,794.00, pending any further Ministry direction regarding budget allocations.

-MOTION CARRIED-

(3) Playground Committee – Verbal Report

L. Ward shared that all Request for Information (RFI) have been reviewed, 7 in total, and we will be inviting 4 firms to come in and present. L. Ward, M. O’Keefe and S. Wong and B. Hancock will meet with the representatives from the firm to get more information to prepare for the next stage of Request for Proposals (RFP). Discussion ensued.

(4) Bursary committee – Verbal Report

N. Thomson has been voted as the new Chair of the Bursary Committee. N. Thomson shared that a teleconference call was completed June 11, 2019. At the meeting, Information regarding the candidates was distributed. The applications were reviewed and the applications that did not meet required conditions were eliminated. The Committee reviewed the candidates' leadership roles, letters, extra curriculars, school grades and more. The Committee was pleased with the quality of applications that were received. It was a difficult decision but selections were made and presented to the board for the Bloorview Bursary and the "Whipper" Billy Watson Bursary.

(5) Discipline Committee – No report

(6) License and Services Committee – In Camera

7.2 New Trustee Position

The Chair shared that there were 5 candidates that applied to the Trustee position. 3 of the candidates had applied previously; the interview date has been set up for June 25, 2019.

The Director reminded the board that the interview panel will be made up of a Ministry representative, School Council representative, a hospital representative and the Chair. The interview Committee will present the candidates to the board with a ranked list. A meeting date for a Special Board meeting to recommend a candidate to the Ministry was set as June 26, 2019 at 4:30 p.m.

8. TRUSTEE ENQUIRIES - NONE

9. ITEMS OF INTEREST

- **Action After Board (April 16, 2019)**
The Chair shared that there are 2 items in progress; the skills matrix of candidates have been sent out and we will be arranging a presentation on research with Tom Chau as the guest speaker at one of the Board meetings in the fall.

10. CORRESPONDENCE

- **Letter from Bluewater District School Board**
The Director shared a letter from Bluewater District School Board in May. It is common that if one school board passes a resolution, that they would send it to other school boards; there is no obligation but typically the other school boards would discuss the same resolution.
- **OPSBA response regarding class size and hiring**
The Director shared the letter from OPSBA regarding class sizes and hiring.
- **OPSBA response regarding Autism program**
The Director shared the letter from OPSBA regarding the Autism program.

11. IN CAMERA

The In-Camera Meeting called to order at 7:47 p.m.

12. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA - None

13. PENDING ITEMS - None

14. MEETING EVALUATION

The Chair requested the Board to evaluate the Board Meeting; the evaluations were all positive.

15. NEXT MEETINGS

- **Possible Special Meeting in June (June 26, 2019)**
- **September 17, 2019**

16. ADJOURNMENT

MOTION: Collins/Pervin

THAT the Public Meeting be adjourned at 9:21 p.m.

-MOTION CARRIED-