



MINUTES

Board of Trustees Regular Public Meeting
March 5, 2019 5:28 p.m. Room 1W165

<u>Trustees:</u>	Julia Alleyne, Kevin Collins, Helen Huang, Barry Pervin, Nicole Thomson, and Rick Volpe
<u>Staff:</u>	Michael O’Keefe, Director; Linda Ward, Principal; Robin White, Vice Principal; Terry Jakobsmeier
<u>Holland Bloorview Kids Rehabilitation Hospital:</u>	Stewart Wong
<u>Guests:</u>	
<u>Regrets:</u>	Julia Hanigsberg,
<u>Recorder:</u>	Elizabeth Lee
<u>Presiding:</u>	Julia Alleyne, Chair

NOTE: TRUSTEE PICTURES WILL BE TAKEN PRIOR TO THE START OF THE MEETING

1. CALL TO ORDER **5:28pm**

2. PRESENTATION - Zones of Regulation

L. Ward introduced Robin White, Mandy Fulton and Amy Amato to present on Bloorview School Authority’s implementation of Zones of Regulation. Zones of regulation help students recognize their feelings, develop tools to modify the intensity of their emotions, create a specific framework, and assists students to learn to regulate their emotions independently. Visual representations of the zones of regulation are used throughout the school to help everyone, they are visually based so that language skills are not required. Amy shared her experience with using the Zones of Regulations for a student with a brain injury and how the tool has helped him. Robin explained that there has been a lot of momentum and interest on this topic around the school and everyone is all excited to see where it will take us.

3. REVIEW AND APPROVAL

2.1 Approval of the Agenda for the Regular Public Meeting of March 5, 2019

MOTION: Volpe/Pervin

THAT the Agenda for the Regular Public Meeting of March 5, 2019 be approved as presented.

-MOTION CARRIED-

2.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of January 15, 2019

MOTION: Collins/Huang

THAT the Minutes for the Board of Trustees Public Meeting of January 15, 2019 be approved with the changes submitted from S. Wong.

-MOTION CARRIED-

2.3 Approval of the Minutes for the Special Board of Trustees Meeting of February 11, 2019

MOTION: Thomson/Volpe

THAT the Minutes for the Special Board of Trustees Meeting of February 11, 2019 be approved as presented.

-MOTION CARRIED-

4. TRUSTEE DECLARATION OF CONFLICT OF INTEREST - None

5. DELEGATIONS - None

6. UPDATES

5.1 HOLLAND BLOORVIEW (S. Wong)

S. Wong spoke about February being a busy month in Ontario's public policy environment:

- There were changes to Ontario's Autism Program that will impact families with a new funding cap and formula.
- On February 19th, an arbitrated agreement was reached between the Ontario government and the Ontario Medical Association (OMA).
- There was major legislation introduced that will consolidate 20 health entities into one large agency that will coordinate health care in Ontario.

Holland Bloorview Kids Rehabilitation Hospital has acknowledged these changes and will be working partnership with community agencies and government to support families.

5.2 PRINCIPAL'S REPORT (L. Ward)

The Principal's report was distributed and in addition, L. Ward announced that Kate Tuff won Teacher Librarian of the year by Ontario Library Association. Staff recognizes the impact she has with students and other initiatives in which she is involved.

L. Ward added that there will be an awards assembly on March 7th along with a "cruise" for the March 8th.

5.3 DIRECTOR'S REPORT (M. O'Keefe)

The Director's report was distributed and the Director highlighted the second item. The Licensing Services Committee met on Sunday and the results will be discussed in camera.

The Director suggested that a celebration and best wishes event to be held for Marvin Zuker. The Chair will reach out to M. Zuker with an invitation and work with the Director to plan a date, time and location for celebrations. The Chair will provide a few weeks' notice to the Trustees prior to the event.

The Director shared that he had reached out to five Boards with a survey of roles and responsibilities and has received only two responses.

7. ACTION/INFORMATION ITEMS

7.1 Committee reports/matters

(1) Policy Committee – New Procedure

Access to PD Funds by Trustees

The Chair introduced the new drafted procedure, Access to PD Funds by Trustees. The Chair, N. Thomson, and K. Collins have reviewed the drafted procedure with the Director and L. Ward. The purpose of the procedure is to determine the appropriate use of PD funds by Trustees, the process for the application of funds, and to establish the guidelines to allow the Chair to approve the funds.

H. Huang asked if there is a maximum amount of funds that can be requested by the Trustees. The Chair stated that they have chosen not to have a maximum amount but it is required that the Chair consult the Finance Chair regarding what funds are available prior to making a decision.

The Director disclosed the amount available for professional development for this year's budget for the Trustees.

The procedure will allow for a simplified process for application. One requirement is that if a Trustee attends a professional development session, they will need to report or provide a presentation to the Board.

Discussion ensued.

There was a consensus amongst the Board for the procedure to be put into place.

(2) Finance and Audit Committee

- **Financial Statements**
- **Statement of Operations**

K. Collins met with the Finance and Audit Committee on February 27th to review the quarterly financial and budget status. The committee felt comfortable with where we are currently and are still awaiting Ministerial approval on the budget.

The Chair has been advised that support for the Director position will require a revised submission of the budget to show how it will be funded for transparency. K. Collins and T. Jakobsmeier to bring forth the revised budget to include the residual amount needed for the Director's position to the Board in the April meeting for approval.

Further discussion and motion to be in camera.

(3) Playground Committee – Verbal Report

L. Ward stated that the request for information (RFI) was posted for 3 weeks and vendors have been given information about the RFI. The deadline will be the 19th of March for submissions. The Playground Committee has been sent an update, the next step is for the committee to review the RFIs and possibly invite some vendors in for discussion.

The Chair asked if the RFI came from the school or hospital. S. Wong explained that the RFI was a joint effort; the hospital's procurement team advised of the best way to do so.

(4) Bursary committee – Verbal Report

K. Collins shared the two updated bursary application forms with the Board that have now been distributed.

(5) Discipline Committee – No report

(6) License and Services Committee – In camera

8. TRUSTEE ENQUIRIES

No

9. ITEMS OF INTEREST

- **Action After Board (Jan 15, 2019)**

The Chair stated that everything is completed with one item in progress, which is to revise the policies and procedures binders.

10. CORRESPONDENCE

11. IN CAMERA

The In Camera Meeting called to order at 7:02 p.m.

12. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA

13. PENDING ITEMS

- **School Year Calendar – will do in April.**

14. MEETING EVALUATION

The Chair asked the Board to evaluate the meeting.

H. Huang said that she was impressed that we were able to put the zones of regulation language into use in our meeting.

K. Collins commented that the Zones of Regulation presentation was well done.

15. NEXT MEETINGS - April 16, 2019

16. ADJOURNMENT

MOTION: Huang/Pervin

THAT the Public Meeting be adjourned at 8:32p.m.

-MOTION CARRIED-

DRAFT