



## MINUTES

Board of Trustees Initial/Organizational Board Meeting for 2020  
December 10, 2019, 8:09 p.m., Room 1W135

### **PRESENT**

Trustees: Julia Alleyne, Kevin Collins, Helen Huang, Barry Pervin, Nicole Thomson,  
Rick Volpe

Hospital:

Regrets: Stewart Wong

Staff: Michael O’Keefe, Director; Linda Ward, Principal; Robin White, VP; Terry Jackobsmeier

Guests:

Recorder: Elizabeth Lee

Presiding: Michael O’Keefe /Julia Alleyne

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### **1. CALL TO ORDER**

The Chair called the meeting to order at 8:09 p.m.

### **2. APPROVAL OF AGENDA**

**MOTION:** that the agenda of the initial/organizational meeting of December 10, 2019 be approved.

**MOTION: Huang/Pervin**

**THAT** the Agenda for the initial/organizational meeting of December 10, 2019 be approved as presented.

**-MOTION CARRIED-**

### **3. OATH OF OFFICE – None**

### **4. ELECTIONS**

#### **2.1 Election of Board Chair**

B. Pervin nominated J. Alleyne to serve as Board Chair. H. Huang seconded the nomination. There were no further nominations.

J. Alleyne accepted the nomination.

J. Alleyne was declared Chair of the Board of Trustees.

## **2.2 Election of Board Vice-Chair**

J. Alleyne nominated H. Huang to serve as Board Vice-Chair. B. Pervin seconded the nomination.

There were no further nominations.

H. Huang accepted the nomination.

H. Huang was declared Vice-Chair of the Board of Trustees.

## **2.3 Election of Chair of Finance and Audit Committee**

H. Huang nominated K. Collins to serve as Chair of Finance and Audit Committee. B. Pervin seconded the nomination.

There were no further nominations.

K. Collins accepted the nomination.

K. Collins was declared Chair of the Finance and Audit Committee.

## **2.4 Transfer of the gavel and Chairs Remarks**

M. O'Keefe transferred chairing to J. Alleyne.

J. Alleyne thanked K. Collins and H. Huang for their acceptance of the positions.

## **5. REPORTS**

### **Board report – Meeting Schedule 2020**

#### **MOTION: Thomson/Pervin**

**THAT** the meeting schedule for 2020 be approved as presented with the revision from December 9 to December 8, 2020.

**- MOTION CARRIED -**

## **6. FINANCE**

### **Board report – Approval of financial auditors**

#### **MOTION: Volpe/Collins**

**THAT** the firm of KPMG be approved as the Financial Auditors for the 2019/20 audit.

**- MOTION CARRIED -**

## **7. COMMITTEE APPOINTMENTS – Committee Memberships are to be decided by the Chair of the board**

- Chair reviewed the committee membership requests with the Trustees
- Discussion ensued regarding the committees and memberships
- The Board agreed that a Governance Committee should be established
  - B. Pervin volunteered to assist with creating the Terms of Reference for the new Governance Committee with the consultation of A. Hochman and the Director
- Changes were made to the Committees and further discussion can be brought forward in the January meeting if necessary

**MOTION: Huang/Pervin**

**THAT** the Discipline Committee transition to an Ad-Hoc Discipline Committee (i.e. as required.)

**- MOTION CARRIED -**

8. **CORRESPONDENCE** - None

9. **ADJOURNMENT**

**MOTION: Pervin/Thomson**

**THAT** the Initial/Organizational Meeting be adjourned at 8:36 p.m.

**- MOTION CARRIED -**