



MINUTES

Board of Trustees Regular Public Meeting

March 8, 2023 6 PM

<u>Trustees:</u>	Arnie Hochman, Helen Huang, Barry Pervin, Nicole Thomson
<u>Staff:</u>	Michael O’Keefe, Supervisory Office; Sarah Nauman, Principal; Terry Jakobsmeier
<u>Holland Bloorview Kids Rehabilitation Hospital:</u>	Bohodar Rubashewsky
<u>Guests:</u>	Jamie Grant, Sarah Van Oosten
<u>Regrets:</u>	Kevin Collins
<u>Recorder:</u>	Paola Vela
<u>Presiding:</u>	Helen Huang, Chair
<u>Location:</u>	Activity Centre

1. (a) CALL TO ORDER
(b) LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 6:12 PM, and the Principal conducted the land acknowledgment.

2. REVIEW AND APPROVAL

2.1 Approval of the Agenda for the Regular Public Meeting of March 8, 2023

MOTION: Nicole / Barry

THAT the Agenda for the Regular Public Meeting of March 8, 2023 be approved as presented

-MOTION CARRIED-

2.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of Nov 30, 2022.

MOTION: Barry / Nicole

THAT the Minutes for the Board of Trustee Regular Public Meeting of September 28, 2022, be approved as amended according to Barry’s comments about the language.

-MOTION CARRIED-

3. TRUSTEE DECLARATION OF CONFLICT OF INTEREST- None

4. DELEGATIONS - None

5. UPDATES

6:15 PM

5.1 HOLLAND BLOORVIEW (Bohodar Rubashewsky)

The hospital is adhering to the pandemic protocols. They continue screening and other preventative measures. They started the strategic planning process in early October. They launched a wide-ranging series of strategic planning activities that provided an opportunity for key stakeholders to provide ideas for future plans.

The fundraiser “Capes for Kids” will take place between March 4 to 10, with the goal of raising \$1 million.

A. Hochman asked about the presence of any element of the strategic plan that is particularly material to the school. B. Rubashewsky answered that the plan is still crystallizing, but maybe not. It will be more focused on the impact on the local and provincial community. They are focusing on health equity and wellness of their staff and support for them.

5.2 PRINCIPAL’S REPORT (Sarah Nauman)

S. Nauman described the BSA leadership and advocacy program with the students and how they look to make a difference. The students did a lot of research. They considered choosing something local which would be supportive of kids. They also considered choosing something global. They finally decided that global hunger was one of the top things that is affecting children in the world. Their goal was to raise \$750, and they raised close to \$1,500. They did a bake sale and made a series of buttons.

S. Nauman summarized the admissions process. BSA received 38 applicants for an anticipated 26 spots. The parents will be informed of the admissions committee's decision in mid-April.

On February 28, BSA said goodbye to Betty Chan, who has been an Occupational Therapist in the IET program for 28 years. Laura Franks will arrive as the new Occupational Therapist on Monday. She is an experienced OT from within Holland Bloorview who has been waiting for her chance to join the school.

As part of Disability Awareness, the school welcomed a group of students from Havergal College to Bloorview for three visits. They met the students, created activities for them, tested their activities, listened to feedback from the students, adapted the activities, and then brought them back for a final test.

BSA also hosted six psychology students and their professor from Kobe Shinwa Women’s University in Japan for two days. They benefited from all of BSA expertise visiting the classes and attending sessions on disability awareness, leadership and advocacy, therapies in the IET program, technology presented by the staff. They also learned about the Brain Computer Interface from the Research Institute.

5.3 SUPERVISORY OFFICER’S REPORT (M. OK.)

- BSA is also undergoing a strategic planning process which is in the earliest stages. The company Future Design Schools has been engaged. They conducted a did scan of different schools (around 100) similar to BSA across the world.....in England, Australia, United States, and Spain. BSA is highly ranked as far as their criteria for looking at schools is concerned. In addition, the research brings new ideas about what things the school might consider in terms of future activities. Surveys have been prepared and will be distributed to parents, alumni parents, teachers, EAs, Therapists, other staff and hospital representatives after the break.
- In addition, the Ministry of Labour inspectors visited the school on March 8th. They did not identify issues or any deficiencies in the program. The only suggestion is that the school should do an annual risk assessment but not as a mandatory assessment.
- The annual AGM for Section 68 school Trustees will be held on May 13, 2023, in Durham. If none of the section 68's have been approved, there is the possibility of cancelling the AGM.

6. ACTION/INFORMATION ITEMS

6.1 Committee reports/matters

6:30 PM

(1) Policy Committee – Board report

The policy committee reviewed policies and made recommendation

MOTION: Nicole / Arnie

THAT the Board approve the following revised policies and procedures as presented:

- a. Policy SHSM 011 - Concussions
- b. Procedure HS #7 - Concussions
- c. Procedure OP #3 – Access to School by third Party Professionals
- d. Procedure HS #2 – Pediculosis
- e. Procedure HS #3 – Accident/Injury Reporting
- f. Procedure HS #4 – First Aid Station
- g. Procedure HS #5 – Workplace Health and Safety Concerns

-MOTION CARRIED-

(2) Governance and Nomination Committee– Verbal report

A. Hochman reported that a new template and guidance is to be provided for the Trustee Code of Conduct. This is expected in May and, when it is published the committee will review our Policies and Procedures.

(3) Finance and Audit Committee – Board report

M. O’Keefe presented the main point of the financial report:

- a. At the Finance and Audit Committee meeting of February 23, 2023, the committee reviewed the Statement of Financial Position and the Statement of Operations as of January 31, 2023. These statements were prepared by the Finance team lead by Terry Jakobsmeier.
- b. The members of the Finance and Audit committee recommended some wording changes for future versions of these statements and that the staff try to negotiate a higher interest rate on future GICs. (BSA should be more aggressive in terms of negotiation with the bank)
- c. The Committee also reviewed Policy GOV 002 (Finance and Audit) and recommends some minor changes. The Policy is to be forwarded to the Policy Committee for their approval.

(4) Bursary Committee – No Report

6.2 Items for Discussion

7:00 PM

1. Meeting Schedule 2023

A tentative schedule of meetings of the Board, Finance and Audit, Governance and Policy committees was presented. The suggested dates should not conflict with any major religious holy days or regular holidays.

Motion: Nicole / Arnie

THAT the 2023 schedule of meeting dates be approved as presented

MOTION CARRIED

2. School Year Calendar – Board Report

S. Nauman explained the process to create the calendar. Boards have not yet received the Ministry guidelines regarding the establishment of the School Year Calendar for 2023-2024. However, the TDSB and TCDSB have conducted their consultations and have developed tentative school year calendars.

The Bloorview School Authority Calendar is usually aligned with that of the TDSB and TCDSB since their transportation consortium provides busing for BSA students.

Consultations have been conducted with the School Council, school staff, union representatives, the hospital, TDSB and TCDSB

The proposed Bloorview School Authority calendar has one deviation from those of the TDSB and TCDSB, that being the scheduling of a PA day before the Labour Day weekend. This is beneficial in that it allows for preschool training for staff on important health and safety protocols and training on specific personal care needs for the very special population

at Bloorview. As a result, December 22 (the Friday before the Winter Break) would be a board holiday for BSA.

Motion: Barry / Arnie

THAT the board approved the 2023-2024 school year calendar as presented.

3. Trustee Appointments by Minister

M. O’Keefe raised the possibility that the C become more political in approaching the Minister. One possibility would be to prepare a letter of concern to the Minister and share this with the other Section 68 schools. The letter with the recommended trustee’s names was submitted last summer and the ministry has not answered yet.

M. O’Keefe will prepare the letter.

4. Bursary Committee – Trustee Membership

Sarah Van Oosten – to join the meetings
Barry will be the other trustee

5. Recognition for J. Alleyne and R. Volpe

Some suggestions are a gift, social gathering or dinner.

Due to the difficulties that different people could have. The better idea is a gift as recognition

The value of the gift should be approximately \$100 with a card signed by the kids and the board

7. TRUSTEE ENQUIRIES - None

8. ITEMS OF INTEREST -

7:30 PM

a) Action After Board (Nov 2022)

9. CORRESPONDENCE- Letter to Minister

10. IN CAMERA

Motion: Nicole / Barry

- The Board resolved to In-Camera at 7:40 PM
- The Board returned from In-Camera at 8:03 PM

11. PENDING ITEMS – none

12. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA – none

13. NEXT MEETINGS – April 18

14. ADJOURNMENT

MOTION:

THAT the Public Meeting be adjourned at 8:04 PM

-MOTION CARRIED -