

## ADMINISTRATION OF PRESCRIBED MEDICATION

To be completed when the school agrees with the parental request to administer medication during the school day. A new form must be completed:

- (a) at the beginning of each school year
- (b) when the dosage changes
- (c) when a new medication is added

**Sections A, B and C need to be completed. Only complete the second page of this form if more than one medication is required.**

**PLEASE NOTE: Medication must be in its original container with the pharmacy label on it, indicating the child's name, dosage, instructions for administration and expiry date.**

### A. TO BE COMPLETED BY THE PARENT

Student Name <i>(Last Name, First Name)</i>		D.O.B. <i>(dd/month/year)</i>	Gender <input type="checkbox"/> M <input type="checkbox"/> F
Address		Postal Code	
Student Home Phone #	Medic Alert I.D. <input type="checkbox"/> Yes <input type="checkbox"/> No	Teacher	
Name of Parent #1		Home Phone	Cell/ Business
Name of Parent #2		Home Phone	Cell/Business
Emergency Contact Person		Home Phone	Cell/Business

### B. TO BE COMPLETED BY THE ATTENDING PHYSICIAN

*(For medication which MUST be taken during school hours or during school sponsored events; include instructions re storage of medication for refrigeration, etc.) If more than 1 medication, please see reverse for more space.*

Name of Medication	
Reason for Medication	
Method of Administration <i>(Dosage, time of administration)</i>	
Additional Instructions	
What is the impact of a missed dose?	
Name of Physician <i>(please print)</i>	Phone #
Signature of Physician	Date

### C. TO BE COMPLETED BY THE PARENT/GUARDIAN

Student carries medication on his/her person: <input type="checkbox"/> Yes <input type="checkbox"/> No <span style="float: right;">Information regarding safe transportation of medication:</span> _____ _____
I authorize and request the administration of the above medication from _____ d/m/year to _____ d/m/year
Signature of Parent/Guardian <span style="float: right;">Date</span>

**ADDITIONAL MEDICATION**

Complete the below sections for each **additional** medication to be administered.

**B: TO BE COMPLETED BY THE ATTENDING PHYSICIAN**

(For medication which **MUST** be taken during school hours or during school sponsored events; include instructions re storage of medication for refrigeration, etc.)

Name of Medication	
Reason for Medication	
Method of Administration ( <i>Dosage, time of administration</i> )	
Additional Instructions	
What is the impact of a missed dose?	
Name of Physician ( <i>please print</i> )	Phone #
<p style="text-align: center;">_____</p> <p style="text-align: center;"><i>Signature of Physician</i> <span style="float: right;">Date</span></p>	

**C: TO BE COMPLETED BY THE PARENT/GUARDIAN**

<p>Student carries medication on his/her person: <input type="checkbox"/> Yes <input type="checkbox"/> No    Information regarding safe transportation of medication:</p> <p>_____</p> <p>_____</p> <p>I authorize and request the administration of the above medication from _____ d/m/year to _____ d/m/year</p> <p><i>Signature of Parent/Guardian</i> <span style="float: right;">Date</span></p>
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\*See school website for Procedure: Administration of Medication

**PLEASE RETURN THIS FORM TO SCHOOL**

Personal information contained on this form is collected pursuant to the *Education Act* and the *Municipal Freedom of Information and Protection of Privacy Act*. Questions about the collection and the use of this personal information should be directed to,  
Bloorview School Human Resources, at 416 424-3831.