



MINUTES

Board of Trustees Regular Public Meeting
December 5, 2023 6:36 PM
Hospital Board Room – Room 5E100

Trustees: Kevin Collins, Jamie Grant, Arnie Hochman, Helen Huang, Barry Pervin, Nicole Thomson, Sarah Van Oosten

Staff: Michael O’Keefe, Supervisory Officer; Sarah Nauman, Principal; Terry Jakobsmeier

Hospital: Irene Andres/
Regrets:
Recorder: Paola Vela
Presiding: Helen Huang, Chair
Location: Hospital Board Room

- 1. (a) **CALL TO ORDER** - The Chair called the meeting to order at 6:36 PM
(b) **LAND ACKNOWLEDGEMENT** - The principal conducted the land acknowledgment.

2. REVIEW AND APPROVAL

2.1 Approval of the Agenda for the Regular Public Meeting of Dec 5, 2023

MOTION: PERVIN/COLLINS

THAT the Agenda for the Regular Public Meeting of December 5, 2023 be approved as amended according to the mentioned changes.

-MOTION CARRIED-

2.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of Oct 3, 2023.

MOTION: HOCHMAN/PERVIN

THAT the minutes for the Board of Trustees Regular Public Meeting of October 3, be approved as amended according to A. Hochman and B. Pervin’s comments.

-MOTION CARRIED-

- 3. **TRUSTEE DECLARATION OF CONFLICT OF INTEREST** – None declared
- 4. **DELEGATIONS** - None

5. UPDATES

5.1 HOLLAND BLOORVIEW CEO Report

Report was included in the agenda package

5.2 PRINCIPAL'S REPORT (S. N.)

The school was highlighted in the Downie & Wenjack Fund Newsletter: *Legacy Schools Continue to Move Reconciliation Forward!*

As well, the staff are once again able to attend conferences and workshops. A number of staff attended the Council of Exceptional Children's conference in November to engage in their own learning. Bayan led a session at the conference entitled *Empowering Students with Special Needs (K to 12) Through Leadership Projects & Self-Advocacy Building*.

In addition, another group of staff have been working to create an early reading inventory that is accessible to students with alternative communication needs. They have submitted a proposal to present at the ASET (Association for Special Education Technology) conference which will take place in April in Niagara Falls.

The Admissions process for the 2024/2023 has begun and there will be webinars for prospective students on December 13.

BSA had a very successful Book Fair in the Atrium of the hospital run by Mona (the Teacher-Librarian). The school now has \$3600 available to spend on new books.

Finally, the school will have different activities to close the year. The Awards Assembly will be on December 14, with parents attending in person. The sing-along will be held on December 20 in the gym and then the Winter Concert will be held virtually on December 21

5.3 SUPERVISORY OFFICER'S REPORT (M. O'K.)

The leadership team are preparing (in consultation with CUPE) a Self-Funded Leave Plan (commonly referred to as a 4 over 5 plan) which essentially would allow staff members to receive only 80% of their salary for four years and then have an 80% paid leave for the fifth year. Eligible members will be able to apply for this plan in the new year.

Frank has resigned for his position as the CUPE steward. Sarah Robertson will continue. CUPE leadership is deciding if they will have a second person as there is no requirement to do so.

The insurance agency (OSBIE) is encouraging the school to increase cyber-security. Sarah, Juie (the Tech lead teacher) and the support consultant from the Wellington Board have been working on a variety of initiatives, such as remote back-up and login security, to accomplish this. Many of the measures that OSBIE would suggest do not apply to Bloorview due to the size and isolation of the computer system.

6. ACTION/INFORMATION ITEMS

6.1 Committee reports/matters

(1) Governance and Nomination Committee– N. Thomson

The Committee reviewed the results of the Board Self-Assessment Survey. They saw three specific categories, the first being items with a positive collective response. The second category included those items which lead to the suggestion that there was potential for the Board to take action. The third grouping consisted of seven items that the committee felt the Board should consider first regarding how the Board might take steps to improve itself.

Some of the possible actions can be incorporated into strategies associated with the strategic plan. There was some evidence that board members were interested in getting closer to where the work is happening. There were some items that reflected on the Board's efficiency. Because of this, the Board may want to reopen the conversation on how they structure the agenda and how they follow the timing plan.

The committee feels that it would be helpful at a future board meeting if the Board could have a structured conversation around the seven items and dig deeper into what collectively the Board might want to do as an action item to improve. Some or all of these will be added to the next Board meeting for discussion.

Discussion ensued

(2) Finance and Audit Committee – Board Report

MOTION: HUANG/THOMSON

THAT the 2022/2023 Financial Statements be approved as presented.

-MOTION CARRIED-

MOTION: PERVIN/GRANT

THAT the 2022/23 Audit Findings Report be approved as presented.

-MOTION CARRIED-

K. Collins thanked Terry for her hard work in preparing everything for the auditors and for her guidance and leadership in keeping the financial matters in order.

(3) Policy Committee – Board report

MOTION: GRANT/HUANG

THAT the Board approve Policy OPR 003 – Social Media Posts as presented.

-MOTION CARRIED-

7. TRUSTEE ENQUIRIES

A decision was reached by consensus to delay the process of electing the Chair and Vice – Chair in the hopes that all Trustees appointments will be approved shortly.

8. ITEMS OF INTEREST

a) Action After Board (June 2023)

M. O’Keefe explained that the consulting team was putting together a booklet based on the input and suggestions and reviewing the plan. It will be about 16 pages.

A suggestion was made that the colour scheme of white on red was not in AODA compliance and should be revised.

The creation of the Strategic Plan has moved to the operational phase. This involves developing strategies, goals and metrics for the various strategic directions.

9. CORRESPONDENCE- None

10. IN CAMERA

MOTION: PERVIN/GRANT

- The Board resolved to In-Camera at 8:04 PM
- The Board returned from In-Camera at 8:05 PM

11. PENDING ITEMS - None

12. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA

13. NEXT MEETINGS – TBD

14. ADJOURNMENT

MOTION: All in favor

THAT the Public Meeting be adjourned at 8:06 PM

-MOTION CARRIED-