



MINUTES

Board of Trustees Regular Public Meeting

June 27, 2023 6:45 PM

Trustees: Kevin Collins, Jamie Grant, Arnie Hochman, Helen Huang, Barry Pervin

Staff: Michael O’Keefe, Supervisory Office; Sarah Nauman, Principal; Terry Jakobsmeier

**Holland Bloorview Kids
Rehabilitation Hospital:**

Guests: Sarah Van Oosten

Regrets: Bohodar Rubashewsky, Nicole Thomson

Recorder: Paola Vela

Presiding: Helen Huang, Chair

Location: Hospital Board Room

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1. (a) CALL TO ORDER 6:45 PM
(b) LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 6:45 PM, and the Principal conducted the land acknowledgment.

2. REVIEW AND APPROVAL

2.1 Approval of the Agenda for the Regular Public Meeting of June 27, 2023

MOTION: Collins/Pervin

THAT the Agenda for the Regular Public Meeting of June 27, 2023 be approved as presented

-MOTION CARRIED-

2.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of March 8, 2023.

MOTION: Hochman/Pervin

THAT the Minutes for the Board of Trustee Regular Public Meeting of March 8, 2023, be approved amended according to A. Hochman’s comments about the language in point 6.2

3. TRUSTEE DECLARATION OF CONFLICT OF INTEREST- None

4. DELEGATIONS - None

5. UPDATES

6:50 PM

5.1 HOLLAND BLOORVIEW - No Report

- **Strategic Plan - Attached**
- **CEO Report - Attached**

5.2 PRINCIPAL’S REPORT (S. N.)

S. Nauman said that the school held a virtual ‘Welcome to Bloorview’ evening for incoming students at the end of May. This event was the first in-person event since the beginning of the pandemic. Meeting the new students and their families was wonderful, and it highlighted how important in-person connections are. New students all received welcome bags, which included a BSA-created social story to support getting ready to come to school and a beautiful hardcover book titled: All Are Welcome. In September, families will all have the opportunity to return and meet their child’s team before starting the year. Family visits will take place on September 5 and 6, with Year 2 and Grade 1 students beginning on September 7 and Year 1 students beginning on September 8.

BSA also hosted the first in-person Graduation since the pandemic last Thursday. It was a joyous, albeit tearful, event as students, parents, and staff reflected on all the gains made during the children’s time with the school. There are an unusually high number of new staff joining BSA in September, and we are happy to have completed the hiring, which includes:

- Three secondary teachers
- Eight elementary teachers
- Three permanent EAs
- Four LTO EAs

In addition, Bloorview School authority has already had all of the new teachers for onboarding, and September will be busy with new learning.

S. Nauman said that BSA had created an Attendance Support Plan so that the Bloorview School Authority has a process to follow to support the staff to attend work regularly. This plan has been shared with the union partners, and it is planned to share with all of the staff in the fall. The plan sets up formally scheduled meetings to offer support for an employee once they have 15 sick days in a 12 month period. Management and the employee would work together to set attendance goals and identify the support needed to meet them.

Bloorview School Authority also will be starting EA performance appraisals again in September, and that process and timelines will be shared with staff in the fall. All appraisals, except for new employees, were paused during the pandemic.

The students also had an experience with firefighting trucks; the students could enjoy taking pictures in the trucks, having fire stickers, and different activities.

5.3 SUPERVISORY OFFICER'S REPORT (M. OK.)

- M. O'Keede commented that the annual AGM for Section 68 school Trustees was held on May 13, 2023, with the Durham Sec 68 School as host. Helen, Sarah and Mike provided an update on BSA Activities.
- In addition, the nursing position has been approved officially, applications have been received, and a successful candidate has been chosen pending positive reference checks and agreement to a contract.
- The Director and two members of the senior staff of the TDSB visited the school and were very impressed and supportive. Discussions are ongoing with the TDSB regarding secondment parameters for teachers.
- The new Deputy Minister of Education (following the retirement of Nancy Naylor) is Kate Manson-Smith.

6. ACTION/INFORMATION ITEMS

6.1 Committee reports/matters

7:08 PM

(1) Policy Committee – Board report

The policy committee reviewed policies and made recommendation

MOTION: Arnie / Jamie

THAT the Board approved the following revised policies and procedures be approved amended according to A. Hochman and S. Van Oosten's comments about the language:

- a. Policy HR 004 – Violence in the Workplace
- b. Policy HR 001 – Workplace Harassment
- c. Procedure HR #7 - Workplace Harassment
- d. Policy SHSM 014 – Prevalent Medical Conditions

(2) Governance and Nomination Committee– Board Report

- At the regular June 2023 Governance and Nominating Committee meeting, the committee reviewed the OPSBA Governance book. The committee members reviewed various sections of this book, intending to seek ideas for items or actions the Board might consider. Sections reviewed included conflict of interest, electronic meetings and governance evaluation. It was recommended that this material would provide a good overview for new trustees as part of their orientation.
- The committee members also discussed the possibility of conducting a Board Governance Evaluation. Committee members discussed the value and timing of such an evaluation

process. It was agreed that the implementation of a regular process would be beneficial to the Board. Committee members will review potential tools and develop an instrument that would be specific to the Bloorview Board. The target date for implementation would be the first meeting of the Board in the fall of 2023.

- Regarding print versions of the Policies and Procedures, two trustees have requested updated print versions of these documents. These will be provided once all the latest changes have been approved by the Board at the June meeting.
- A revised Trustee Code of Conduct Policy will be developed once the Ministry provides new guidelines and directions as has been indicated.

(3) Finance and Audit Committee – Board report

- The Finance and Audit Committee has reviewed the draft budget for 2023 - 2024 (Appendix)
- The committee recommends approval of this budget by the board

MOTION: Collins/Huang

THAT the Bloorview School Authority Board approved the 2023-2024 budget, as presented, in the amount of \$8,707,968.00

-MOTION CARRIED-

(4) Bursary Committee – Board Report

S. Van Oosten presented the main points of the Bursary Committee report:

- The Bursary committee met on June 26, 2023.
- The total funds available for the bursaries this year is \$9000.
- The committee noted the outstanding quality of the applications how all were impressed by the effort and determination demonstrated by all candidates.
- The committee recommends that bursaries be granted to the following individuals in the amounts noted.
 - a. Taylor Hanson - \$3000
 - b. Yemina Goldberg - \$3000
 - c. Alyssa Morgan - \$3000

MOTION: Van Oosten/Pervin

THAT the Board approve Bursaries be granted as follows:

- a. Taylor Hanson - \$3000
- b. Yemina Goldberg - \$3000
- c. Alyssa Morgan - \$3000

-MOTION CARRIED-

(5) Special Education Plan – Annual review

S. Nauman presented the main points of the Special Education Plan and highlighted the significant changes

- Bloorview School Authority has a new nurse.
- Feedback from new staff and hospital people to the school indicated that the terminology for the naming of the classes for the inpatient resource classes was not clear. Bloorview School Authority changed it to Hospital Client Classroom (HCC)
- Another change that came from feedback from the parents was part of the admissions process. One of the admissions criteria has been the potential for access to the curriculum. In the Plan this is changed it to the “readiness to work on learning expectations”, be it from either the kindergarten curriculum or the grade one, because the school is looking for children who are ready to learn with the aid of therapy.

Motion: Collins / Grant

THAT the BSA School Annual Review of the Special Education Report for 2023-2024 be approved as presented

-MOTION CARRIED-

6.2 Items for Discussion

7:45 PM

1. Strategic Directions – Five top priorities

M. O’Keefe summarized the analysis of the input received from the various surveys as showing nine key items. The Board members are asked to narrow this down to five so that the key strategic directions can be developed. This may involve considering the operational viability of some ideas and/or combining some of the nine items.

7. TRUSTEE ENQUIRIES - None

8. ITEMS OF INTEREST

- a) **Action After Board (March 2023) – Accepted as presented**

9. CORRESPONDENCE – None

10. IN CAMERA

Motion: Barry / Kevin

- The Board resolved to In-Camera at 8:16 PM
- The Board returned from In-Camera at 8:26 PM

11. PENDING ITEMS – none

12. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA – none

13. NEXT MEETINGS – October 3, 2023

14. ADJOURNMENT

8:30 PM

MOTION: Collins / Hochman

THAT the Public Meeting be adjourned at 8:32 PM

-MOTION CARRIED -