

Noon Hour Supervisor
Permanent

Bloorview School Authority is an educational facility that provides innovative school programs to children and youth with special needs. School Authorities are created pursuant to Section 68 of the Education Act of Ontario, with all the duties, powers, and responsibilities of District School Boards, housed in Children's Treatment Centres and providing educational programs and services for children and young adults who have physical and/or communication disabilities and related developmental needs. Each year hundreds of children and young adults, ages 4-21 years old, benefit from Bloorview's individualized educational programs, which are set up in conjunction with ongoing therapeutic and medical care.

Bloorview is seeking a Noon Hour Supervisor to join our team. Reporting to the Principal, the Noon Hour Supervisor will supervise students during lunch and Daily Physical Activity (DPA) periods and assist in the maintenance of a safe environment for students and staff at all times.

START DATE:	As soon as possible
HOURS:	2.25 hours per day (11:15 AM – 1:30 PM)
RATE OF PAY:	\$20.66 per hour
WORK TERM:	School Year (September to June, excluding school holidays)

SUMMARY OF DUTIES

- Provide supervision and assistance to students in the noon program in a variety of school environments both indoors and outdoors
- Assist students with feeding, lifting, movement, toileting, washing, diapering and transitions (with appropriate training)
- Prepare the lunchroom for students, including set up of tables and chairs
- Reinforce lunchroom routines, table manners, cutlery use, self-feeding and food safety practices
- Monitor students for proper chewing/swallowing to prevent choking
- Assist in the clean-up of the lunch area
- Supervise and assist students in personal hygiene, washing and dressing
- Attend meetings, training, professional learning sessions (i.e., emergency procedures and behaviour management, etc.)
- Other related duties as assigned by the Director and Principal

REQUIRED QUALIFICATIONS

- Completion of Grade 12 and previous experience working with students with special needs or an equivalent combination of education and experience
- Knowledge of adaptive equipment (e.g., wheelchair operation, walkers, etc.)
- Ability to communicate in a sensitive, courteous manner with students, parents, staff and the general public
- Ability to support students who have physical/mobility/behavioural/communication/health/personal care needs
- Ability to lift up to 25-27 kg on an occasional basis
- Proven ability to follow directions, policies and procedures in an appropriate and timely manner
- Understanding of and commitment to confidentiality
- Proven ability to work as part of a multi-disciplinary team

DESIRED QUALIFICATIONS

- Familiarity with assistive technology programs
- Experience working with non-verbal students with communication disorders
- Current First Aid and CPR certification
- CPI training/certification or equivalent

Only those selected for an interview will be contacted. Please submit your cover letter, resume, and the names of two (2) professional references (including a current supervisor) by 3:00 PM September 20, 2019 to:

Elizabeth Lee, Human Resources
Bloorview School Authority
careers@bloorviewschool.ca
Phone: (416) 422-7042 Fax: (416) 753-6094

Bloorview School Authority is an equal opportunity employer committed to promoting an environment of diversity, inclusiveness and accessibility. If you require accommodation during any stage in the recruitment process, please contact Human Resources at 416-422-7042.