



## MINUTES

Board of Trustees Regular Public Meeting  
February 13, 2024 6:30 PM Hospital Board Room – 5 E 100/Zoom

<b><u>Trustees:</u></b>	Kevin Collins, Jamie Grant, Arnie Hochman, Helen Huang, Barry Pervin, Nicole Thomson, Sarah Van Oosten
<b><u>Staff:</u></b>	Michael O’Keefe, Supervisory Officer; Sarah Nauman,
<b><u>Hospital:</u></b>	Tracy Millar
<b><u>Regrets:</u></b>	
<b><u>Recorder:</u></b>	Nadine Soteldo
<b><u>Presiding:</u></b>	Helen Huang, Chair
<b><u>Location:</u></b>	Hospital Board Room 5 E 100

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1. (a) **CALL TO ORDER** – The Chair called the meeting to order at **6:35 PM**  
  
(b) **LAND ACKNOWLEDGEMENT** – The Principal conducted the land acknowledgment.

## 2. REVIEW AND APPROVAL

### 2.1 Approval of the Agenda for the Regular Public Meeting of February 13, 2024

#### **MOTION: Hochman/Pervin**

**THAT** the Agenda for the Regular Public Meeting of February 13, 2024, be approved as presented.

**-MOTION CARRIED-**

### 2.2 Approval of the Minutes for the Board of Trustees Regular Meeting of December 5, 2023.

#### **MOTION: Pervin/Collins**

**THAT** the Minutes for the Board of Trustee Regular Public Meeting of December 5, 2023, be approved as presented.

**-MOTION CARRIED-**

### 2.3 Approval of the Minutes for the Board of Trustees Organizational Meeting of Dec 5, 2023

#### **MOTION: Pervin/Thomson**

**THAT** the Minutes for the Board of Trustee Organizational Meeting of December 5, 2023, be approved as presented.

**-MOTION CARRIED-**

**3. TRUSTEE DECLARATION OF CONFLICT OF INTEREST - None**

**4. DELEGATIONS - None**

**5. UPDATES**

**5.1 HOLLAND BLOORVIEW**

The President and CEO Report has been distributed to trustees.

Trustees were advised that, in December, celebrations began in commemoration of 125 years of caring in the various interactions of the Holland Bloorview Hospital. Events are scheduled every month. This month is about staff. April will be Cape for Kids month.

**5.2 PRINCIPAL'S REPORT (S. N.)**

The admissions process has begun. We have 48 applicants for the IET program. The admissions team is busy watching videos of the students so as to have a better understanding about potential BSA students. If we feel that is not enough, we would invite families to come in but the videos are working very well.

We anticipate 23 students leaving BSA in June. Some others might choose early transition. Transitions meetings are booked with families and with school board coordinators. The TDSB is the predominant destination but some students go to other boards as well. After these meetings, the community school will set up meetings and invite the parents. Our staff make themselves available and will go with parents to those meetings if requested.

With respect to staff recruitment. Human Resources has worked to build relationships with other school boards for secondary (YRDSB, YCDSB, TCDSB) positions and those boards will post for the Math and Science high school position. We also anticipate seconding 3 elementary teachers.

Due to solar eclipse there will be an early dismissal for students on the day of the eclipse.

The Leader and Advocacy teacher has worked with the hospital on a fundraiser. A video which was developed as part of this project was shown to the Board. Bracelets were made available for trustees

In response to an enquiry about how trustees can support such ventures, the Principal mentioned that maybe next year they can be present for part of the event.

In response to an enquiry about , the Principal reviewed the number of students and the different enrolments for the two programs. IET runs like a community school from Kindergarten to Grade 1. We have up to 72 students. The Hospital C Class student average stay is 54 days. Over the course of the year 350-400 students come to that program.

### 5.3 SUPERVISORY OFFICER'S REPORT (M. O'K.)

1. The arbitration decision regarding Bill 124 (the bill which restricted wage increases and has since been struck down) has now come out. The arbitrator awarded increases to all staff. HR and Finance have the task of looking back to 2019 and reviewing all earnings to calculate the retro payments. The remedy includes all retired and non-active staff..... This decision is not for teachers but for all support staff.
2. The Director reported we had a visit of 5-6 people from the Ministry. They were interested in the program. It was a positive meeting. Now we feel we have advocates who understand us.

Discussion ensued

## 6. ACTION/INFORMATION ITEMS

### 6.1 Committee reports/matters

#### (1) Governance and Nomination Committee – Verbal report (Notes included)

The Chair of the Committee described how members of the committee brainstormed ideas and are now waiting to hear ideas from the others

The Director advised that it would be beneficial for trustees to have more presence in the school as per some of the ideas discussed (trustees' lunch, awards assembly, Graduation.)

#### (2) Finance and Audit Committee – Board Report

The Finance and Audit Committee reviewed the Business and Finance Policies of the Board.

Staff indicated that there were no issues with any of the policies but that two items should be discussed:

- a. whether the capitalization limit (Policy BF006 – Capitalization Limit) needed to be adjusted
- b. whether the limit for the requirement to issue an RFP (Policy BF005 – Procurement) should be raised to be consistent with new Broader Public Sector Guidelines.

As a result of the deliberations the committee is making two recommendations to the Board for approval.

#### MOTION: Huang/Grant

**THAT** the Board maintain the capitalization limit in **Policy BF 006 – Capitalization Limits** at \$5000.

**-MOTION CARRIED-**

#### MOTION: Huang/Pervin

**THAT** the Board revise the limit for requiring the issuance of an RFP (**Policy BF005 – Procurement**) to \$121,000.

**-MOTION CARRIED-**

### **(3) Policy Committee – Board report**

The Policy Committee reviewed several proposed new policies and one new procedure

- OPR 004 Social Media Guidelines
- OPR 005 Privacy Protection and Access to Information
- SHSM 007 Appropriate Use of Information Technologies
- SHSM 015 – Personal Electronic Devices
- Procedure HR #10 – Four Over Five Self-Funded Leave Plan

With some minor amendments, the committee members were in favour of the new policies and the new procedure and recommend them to the Board for approval.

These are all brand new policies with the exception on SMS 007 which is a complete rewrite of the Digital Citizenship Policy.

#### **MOTION: Thomson/Hochman**

THAT the Board approve policy **OPR 004 Social Media Guidelines** as presented

THAT the Board approve policy **OPR 005 Privacy Protection and Access to Information** as presented

THAT the Board approve policy **SHSM 007 Appropriate Use of Information Technologies** as presented

THAT the Board approve policy **SHSM 015 Personal Electronic Devices** as presented

THAT the Board approve procedure **HR #19 – Four Over Five Self-Funded Leave Plan** as presented.

**-MOTION CARRIED-**

### **6.2 School Year Calendar – Board Report**

The proposed Calendar was included in the Board agenda materials.

The Bloorview School Authority Calendar is usually aligned with that of the TDSB and TCDSB since it is through their transportation consortium that most of the busing is provided for BSA students.

Consultations have been conducted with the School Council, and school staff, union representatives, the hospital, TDSB and TCDSB

The proposed Bloorview School Authority calendar has one deviation from those of the TDSB and TCDSB, that being the scheduling of a PA day before the labour day weekend. As a result, December 20 (the Friday before the Winter Break) would be a board holiday for BSA.

**MOTION: Collins/Pervin**

**THAT** the board approve the 2024-2025 school year calendar as presented.

**-MOTION CARRIED-**

**7. TRUSTEE ENQUIRIES - None**

**8. ITEMS OF INTEREST**

**a) Action After Board (December 2023)**

ACTION	RESP	STATUS
Development of Technology Policies	MOK	On Agenda
Committee membership established	HH/MOK	Done
Continue Strategic Plan Process	MOK/SN/KM	In Progress
Update Policies on Website	MOK/NS	Done
Legal RFP Distributed	MOK	Done
Contact Ministry regarding Trustee Appointments	MOK	Done

**b) Strategic Plan update**

The Director reminded trustees that the Board has approved the overall strategic plan including 3 strategic pillars. Within each of those pillars are objectives and key results listed.

The Director expanded on and explained that “metrics” and “steps to be taken” . are being developed.

Discussion ensued

**9. CORRESPONDENCE - None**

**9. IN CAMERA**

The In-Camera Meeting was called to order at **7:57 pm**

The Board returned from In-Camera at **7:58 pm**

**11. PENDING ITEMS - None**

**12. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA**

No motions were brought forward from In-camera

**13. NEXT MEETINGS** – June 18, October 8 and December 3, 2024.

**14. ADJOURNMENT**

In response to an enquiry about the legal RFP, the Director informed it is underway.

**MOTION: Thomson/Hochman**

**THAT** the Public Meeting be adjourned at 8:01 pm

**-MOTION CARRIED-**