Dream • Learn • Grow
Bloorview
SCHOOL AUTHORITY

Educational Assistant
Temporary/Casual

Bloorview School Authority is an educational facility that provides innovative school programs to children and youth with special needs. School Authorities are created pursuant to Section 68 of the Education Act of Ontario, with all the duties, powers, and responsibilities of District School Boards, housed in Children's Treatment Centres and providing educational programs and services for children and young adults who have physical and/or communication disabilities and related developmental needs. Each year hundreds of children and young adults, ages 4-21 years old, benefit from Bloorview's individualized educational programs, which are set up in conjunction with ongoing therapeutic and medical care.

Bloorview is seeking for Supply Educational Assistants to do occasional replacement assignments. The successful candidate will be versatile, flexible, and able to work collaboratively with multidisciplinary teams and will have a strong commitment to collaboration and professional learning.

HOURS: **8:30 AM to 3:40 PM (AS NEEDED BASIS)**
RATE OF PAY: **$31.95 per hour** as of Sept 1, 2025

SUMMARY OF DUTIES

- Assist teachers in monitoring and supporting the high-risk health, personal care and safety needs of students with physical disabilities and/or developmental disabilities
- Meeting student's personal care and health needs—which include lifting, transfers, movement, feeding, toileting, changing and approved administration of medication/medical procedures, with appropriate training provided
- Supervise and assist students during transitions and non-academic instructional time (e.g. recess, lunch, bus loading/unloading, going up the stairs)
- Ensure students' therapeutic and personal care needs are met in a timely manner in accordance with their treatment plan.
- Assist with delivery of direct instruction to students
- Assist teachers in the programming and instruction for special needs students, as well as with preparation of activities
- Assist with students on out-of-school activities (field trips, aquatic programs) within the instructional day
- Assist students in following routines and acquiring appropriate social and personal management skills that foster independence
- Provide appropriate encouragement and positive reinforcement for students
- Develop positive and professional working relationships with teachers
- Perform duties in a professional and courteous manner
- Contribute knowledge, skills and observations for the classroom team
- Attend and participate in staff meetings and team meetings
- Other related duties as assigned by the Chief Executive Officer and Principal

REQUIRED QUALIFICATIONS

- Two year community college diploma (e.g. EA, ECE, DSW) with related experience or an equivalent combination of education and experience
- Ability to support students who have physical/mobility/behavioural/communication/health/personal care needs
- Ability to lift up to 25-27 kg on an occasional basis
- Ability to communicate in a sensitive, courteous manner with students, parents, staff and the general public
- Proven ability to follow directions, policies and procedures in an appropriate and timely manner
- Understanding of and commitment to confidentiality
- Proven ability to work as part of a multi-disciplinary team
- Strong verbal and written communication skills (should be able to adapt communication style to suit different audiences)

DESIRED QUALIFICATIONS

- Familiarity with assistive technology programs
- Current First Aid and CPR certification
- CPI training/certification or equivalent

Only those selected for an interview will be contacted. Please note that this is a unionized position. Please submit your cover letter, resume, and the names of two (2) professional references (including a current supervisor) as a PDF package to:

Human Resources
Bloorview School Authority
careers@bloorviewschool.ca

Some classrooms may require incumbent to take special training to meet student needs.

Bloorview School Authority is an equal opportunity employer committed to promoting an environment of diversity, inclusiveness and accessibility. If you require accommodation during any stage in the recruitment process, please contact Human Resources at 416-422-7042.